



BOARD REPORT

May 11, 2009

5:00 p.m.

BUDGET HEARING

Board Members: Dr. Marjorie Beebe; Mrs. Jean Cavanaugh; Mr. David Holste; Mr. Kevin Mauler; Mrs. Barbara McPherson; and Mr. Dwight Young.

Budget Hearing: Budget preparers utilize estimated enrollment and weighted details known in July and August when building the ensuing fiscal year's budget. Audits are subsequently conducted by the KSDE to review the submitted details with actual numbers. Results of the district's recent state audit show an increase in the following funds used for computing the 2008-2009 budget: General Fund; K-12 At-Risk; and Bilingual Education. These increases allow the district to republish lines within the 2008-2009 budget for an increase in spending authority with no effect on the local mill levy.

Following a review of the budget details, the Board approved the FY 2008-2009 budget, as republished 4/30/09.

Adjournment: The Budget Hearing was adjourned.

BOARD OF EDUCATION MEETING

Board Members: Dr. Marjorie Beebe; Mrs. Jean Cavanaugh; Mr. David Holste; Mr. Kevin Mauler; Mrs. Barbara McPherson; and Mr. Dwight Young.

Patron Input:

- **Baseball / Softball Field Complex**

A committee representing parents of current and future ball players, patrons, and city officials began two years ago studying a new Great Bend five-field baseball / softball field complex at the site of and including Langrehr Field. The additional four official-size fields, now in early development stages, will provide game and tournament facilities for high school, recreational, travel, and adult league teams.

Dr. Roger Marshall and Roger Sell stressed that the need for the ball field complex is real and that current fields are few, causing teams to vie for the limited field access. Architectural plans for the new complex, located on city property near 2nd Street and McKinley, are complete; but financial goals have not been met. The City of Great Bend has pledged \$2,000,000 toward the project, and another

\$1,500,000 must be secured, hopefully through partnering entities. Initial work, including soil leveling, irrigation, and fencing, will begin soon.

According to City Administrator Howard Partington, it is hopeful that enough development will occur in the next few months that some ball play may begin at the new site in April of 2010. Fencing and field seeding are immediate priorities. Later additions, as funds would allow, would be hard-surface lots, lighting, a maintenance building, press tables, bleachers, a concession site, and more.

Communications:

- Board Member Comments. Great Bend’s 2009 Cinco de Mayo celebration was dedicated to Jean Cavanaugh for her love, time, and support, and Mrs. Cavanaugh felt honored. Among other topics, Jean spoke of community service projects recently completed by some Hispanic students, the district’s retirement dinner, and a forthcoming Barton Community College career-focused event for youth.
- USD 428 Education Foundation. The USD 428 Education Foundation’s annual golf tournament, a major fund raiser for the Education Foundation, was held on 5/1/09 at StoneRidge. Foundation trustees are grateful to those persons and agencies contributing to and participating in the event.

Approval of K-12 Social Studies Textbook Adoption: On 4/13/09, the board heard a first reading for a proposed K-12 social studies textbook adoption. The recommendation had been presented to and approved by the District Social Studies Department and the Curriculum Steering Committee; and vendor presentations were held. At this second reading the Board approved the K-12 Social Studies textbook adoption.

<i>Social Studies</i>	McMillan/McGraw-Hill	2009
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<i>Social Studies</i>	McMillan/McGraw-Hill	2009
<i>KS History – Kansas Journey 7</i>	Gibbs & Smith Publishers	2005
<i>World Studies of W Hemisphere 7</i>	Pearson	2008
<i>American History of our Nation 8</i>	Pearson	2009
<i>Geography Alive 9</i>	Teachers’ Curriculum Institute	2006
<i>Civic 9</i>	Glencoe	2010
<i>World History 10</i>	Glencoe	2010
<i>Economics 10</i>	Teachers’ Curriculum Institute	2010
<i>US History Modern America 11</i>	Pearson	2010
<i>American Government 12</i>	Pearson	2008
<i>Am Government – ESL 12</i>	Pearson	2008

Approval of the GBHS Drama Textbook Adoption: On 4/13/09, a new textbook adoption for Drama was recommended for the 2009-2010 school year. The recommendation had been presented to and approved by the Drama Department and the Curriculum Steering Committee. At this second reading, the Board approved the GBHS Drama textbook adoption.

<i>Plays in One Act</i>	Harper / Perennial	1991
<i>Basic Drama Projects</i>	Perfection Learning	2009
<i>Theatre Alive</i>	Meriwether	1991
<i>Lighting Design DVD ROM</i>	Interactive Educational Video LLC	2003
<i>Audio for Theatre DVD ROM</i>	Interactive Educational Video LLC	2003
<i>Business and House Mgmt. DVD ROM</i>	Interactive Educational Video LLC	2003
<i>Stage Management DVD ROM</i>	Interactive Educational Video LLC	2003
<i>Set Design DVD ROM</i>	Interactive Educational Video LLC	2003

Approval of Administrator Cell Phones: At this second reading, the Board approved providing to twenty administrators a \$40 monthly stipend in return for their providing the phone and consistent service, beginning in July of 2009, at the start of the 2009-2010 administrator / director contracts. The process addresses the district's compliance with Internal Revenue Service Code Section 274 regarding district-owned cell phones being utilized for business purposes only. The accountability plan follows.

ACCOUNTABILITY PLAN

Policy: District-provided cell phones are for business use only.

Administrators: Designated district-level administrators will be provided a stipend toward their salary (amount to be determined) to help cover the cost of monthly basic service. In order to maintain the stipend, the administrator must provide the number and must maintain consistent phone service.

District Phone User: Designated staff members required to carry a phone will only make business calls on the phone. These phones will not be taken home and will only be used during the employee's duty day. A call log will be kept by the employee and verified by the supervisor each month. Any undocumented calls will be considered personal and reimbursed.

Building Cell Phones and Bus Cell Phones: The district will provide cell phones to each building for emergency use only. A call log will be kept by the school secretary and will be verified by the building principal each month. Any undocumented calls will be considered personal and reimbursed.

Other District Staff: No cell phone/cellular service will be provided to any other staff member.

Approval of GB Middle School Student Handbook Item: On 4/13/09 the BOE approved the 2009-2010 student and faculty handbooks with the exception of an honor roll item within the GBMS Student Handbook. The topic has been reviewed by GBMS staff, and information below was proposed. The Board approved the handbook item which continues to allow the dual honor roll, while separating Renaissance Program rewards from academic achievement.

Maintain the requirements for the two Honor Rolls as listed in the handbook. Add the following text.

Renaissance Incentive Project. The Renaissance Incentive Project is a program that inspires students to reach levels of excellence in academics, attendance, and citizenship. Students who meet the criteria for recognition that is established by staff and students will attend the quarterly academic pep assemblies and school dances. The objective of the program is to teach students to set goals, improve the school-wide GPA and attendance records, and decrease school-wide referral numbers.

(Rationale: Students will be recognized in both ways as outlined. Students who qualify for one of the two Honor Rolls will be published based on academic achievement only as has been done in the past. Students who reach the criteria established by the staff and students for the Renaissance Project will be recognized based on academic, attendance, and citizenship.)

Student Travel Proposal: In accordance with the Student Travel Policy, Band Director Mark DeWald presented information regarding a proposed trip of the GBHS Marching Band to Houston, TX, on April 15-18, 2010. Students would participate in the *Choice Music Events Space City Showcase of Music* and would visit local sites including Space Center Houston, Downtown Aquarium, Schlitterbahn Galveston, and more. The estimated cost per person is \$458. Students would be responsible for \$250 plus the cost of three meals. The amount needed above the \$250 could be attained through fund raisers. The BOE accepted the travel proposal, although they request subsequent updates on related details.

Approval of 2009-2010 Certified Employees' Agreement / Administrative Salaries / Classified Employee Compensation: GB-NEA announced on 5/1/09 their ratification of 2009-2010 *Certified Employees' Agreement*. At this meeting, the Board of Education also ratified the 2009-2010 negotiated agreement. Teacher compensation was funded at 2.0179% of new 2008-2009 money.

Following discussion, Board members approved 2009-2010 salary increases of approximately 2% for administrators, directors, and classified employees.

Athletic Trainer: Ryan Dunlap, a recently deceased employee, served as the district's Athletic Trainer. The district has secured information from Advanced Therapy, a local agency, regarding contracting an athletic trainer for students in specific sports and events. The athletic trainer would instruct coaches about taping methods, first aid, and more. The Board approved the one-year renewable contract offer.

Approval of Photography Quote: The Board received quotes for student photography (three-year agreement) from Lifetouch National School Studio and from Monarch Portraits. The quotes were close, with differences within the individual packets. This service is not a district monetary issue, but a service provided to students and parents. Following review, the Board approved the quote from Lifetouch National School Studio, the company which has provided the service for approximately 15 years.

Approval of Insurance for School Activities (K-12) and Athletics (7-12) for 2009-2010:

The Board received 2009-2010 *student insurance quotes* from United Health Care and the Kansas Association of School Boards as well as *catastrophic coverage* from the Kansas State High School Activities Association. They approved the KSHSAA and KASB quotes.

The general insurance package is not required by the state or by any other agency; however, USD 428 began purchasing the insurance several years ago for students' injuries occurring at school. The plan serves as primary coverage for those without insurance and serves as secondary insurance for those who are insured. The Kansas State High School Activities Association (KSHSAA) catastrophic coverage is mandatory.

Approval of 2009-2010 BOE Meeting Schedule:

The Board approved the 2009-2010 BOE meeting schedule.

<u>Regular Meetings:</u>	July 13, 2009	December 14, 2009	May 10, 2010
	August 10, 2009	January 11, 2010	June 14, 2010
	September 14, 2009	February 8, 2010	July 12, 2010
	October 12, 2009	March 8, 2010	
	November 9, 2009	April 12, 2010	
 <u>Luncheon Meetings:</u>	Thursday	September 24, 2009	Riley
	Thursday	October 29, 2009	High School
	Thursday	November 19 2009	Lincoln
	(No December Luncheon Meeting)		
	Tuesday	January 26, 2010	Park
	Thursday	February 25, 2010	Jefferson
	Thursday	March 25, 2010	Middle School
	Tuesday	April 27, 2010	Eisenhower
	(No May Luncheon Meeting)		

Curriculum and Instruction Report:

- Math / Science Partnership Grant. KSDE has announced that USD 428 has been awarded the MSP Grant for the third year of the three-year grant. The \$72,438 grant, which is a partnership with Emporia State University, includes a two-week summer Math Academy plus four follow-up sessions on Saturdays for twenty-eight math teachers in grades 3 through 8.
- Kansas Assessments Update. Mrs. Heinrichs provided preliminary results of 2009 Kansas Assessments. Final score details should be available in August of 2009.

Meeting Minutes. Minutes were provided for the following meetings: the 5/4/09 meeting of the Professional Development Council (PDC); and the 5/5/09 meeting of the Curriculum Steering Committee

Business / Operations / Clerk / State and Federal Programs Report:

- School Finance Update. Because of reduced Kansas revenues, the state legislature has reduced the base state aid per FTE student for 2009-2010, and unified school districts must adapt to the reduced income. Within 2009-2010 budget development, the district will continue to demonstrate fiscal stewardship, maintain legal compliance, and keep the mill levy as flat as possible.

Two major budget-planning factors are state *funding levels* and *student enrollment*. If student enrollment for 2009-2010 remains unchanged, the district can expect a funding decrease of \$500,000. Money through the American Recovery and Reinvestment Act will save a number of teaching jobs but must be spent within strict guidelines. District administrators, through not filling some vacant teaching positions and reassigning personnel, have reduced the number of teachers in USD 428 for 2009-2010. Additionally, three classified positions have been eliminated through attrition, and overtime management may be a factor.

- BOE Luncheon Meeting -- Ending Budget Balances and Transfers. The Board of Education scheduled a meeting at 7:30 a.m., on 6/24/09 to review proposed 2008-2009 budget transfers, ending balances, end-of-year purchases, and personnel recommendations.

Superintendent’s Report:

- Schools for Fair Funding. The BOE approved 2009-2010 Schools for Fair Funding dues.

<u>Description</u>	<u>FTE Enrollment</u>	<u>Per</u>	<u>Total</u>
2009-2010 Membership Dues	2,957.8	\$2.00	\$5,915.60

- Receipt of Contribution. According to BOE Policy DFK (Gifts and Bequests), Board members were notified of a contribution, which they approved.
 - To USD 428 Classrooms: Lockheed Martin wishes to donate forty computers, for the benefit of students: GBHS Science Department 15 computers; and GBMS Math and Science Rooms 25 computers.

Bills and Financial Reports: Dan Brungardt presented the warrants, financial report, travel summary, and health insurance status report to the Board members.

Consent Agenda: Board members, by consent, approved the following details.

- Approval of BOE Meeting Minutes: (April 13, 20, and 28, 2009)
- Bills and Financial Reports: As presented by Dan Brungardt.
- Personnel Report:

Certified Teacher Resignation

- Mrs. Diedra Crotinger, Early Childhood Special Education.

Certified Teacher Appointments

- Ms. Jenna Hejny, Elementary Teacher at Riley Elementary School.
- Ms. Julie Leiker, Teacher of Art at the Elementary Schools.

Notice of BOE Member Resignation: Dr. Marjorie Beebe announced her intent to resign from her BOE membership, due to her forthcoming relocation to Topeka, Kansas.

Motion to Amend the Agenda: Board members approved amending the agenda to include accepting the resignation of Dr. Marjorie Beebe and planning the related Board activities.

Acceptance of BOE Member Resignation: The Board accepted with regrets the resignation of BOE Member Marjorie Beebe, effective immediately but encouraged her participation in the GB High School Commencement of 5/17/09. Board members then approved the following details relating to the vacant BOE position.

- Media will report the BOE vacancy on 5/12/09.
- The *Notice of BOE Vacancy* will be printed in the Great Bend Tribune on 5/13/09, and the Board will observe the fifteen-day waiting period before appointment of a replacement.
- The deadline for accepting applications / letters of interest is 4:00 p.m., on 5/18/09.
- The Board will conduct interviews of interested persons on 5/20/09, beginning at 5:00 p.m. Persons interviewed in April for the Kruckenberg seat may show their interest in being considered but will not be interviewed a second time.
- At a special meeting of the BOE at 7:30 a.m., on 5/29/09, the BOE will appoint a person to fill the remainder of Dr. Marjorie Beebe's term (will be an elected position in 2011).

Note: The District Education Center administrators will conduct a new BOE-member orientation in June of 2009 for this appointee and for Joyce Carter and Dr. Larry Kutina.

Upcoming Meeting Dates: Board members were reminded of meetings.

- **GBHS Senior Honor Awards Assembly:** at 7:00 p.m., on May 13, 2009, at the GBHS Auditorium.
- **GBHS Commencement:** at 5:00 p.m., on May 17, 2009, at GBHS Memorial Stadium.
- **Special BOE Meeting:** at 5:00 p.m., on May 20, 2009, at the District Education Center to conduct BOE applicant interviews
- **Special BOE Meeting:** at 7:30 a.m., on May 29, 2009, to appoint a person to fill the remainder of the BOE term of Dr. Marjorie Beebe.
- **Special BOE Meeting:** at 7:30 a.m., on June 24, 2009, at the District Education Center to review proposed 2008-2009 budget transfers, ending balances, end-of-year purchases, and personnel recommendations.

Adjournment: The meeting was adjourned.

Approval of 2009-2010 Certified Employees' Agreement / Administrative Salaries / Classified Employee Compensation: GB-NEA announced on 5/1/09 their ratification of 2009-2010 *Certified Employees' Agreement*. At this meeting, the Board of Education also ratified the 2009-2010 negotiated agreement. Teacher compensation was funded at 2.0179% of new 2008-2009 money, providing an average teacher salary increase of \$700.

Following discussion, Board members approved 2009-2010 administrator / director salary increases @ \$700 on the base, although information regarding one salary adjustment will subsequently be returned to the BOE for action. Each full-time classified employee will receive a base salary raise of \$700, based on a \$.34 per hour increase.

Athletic Trainer: Ryan Dunlap, a recently deceased employee, served as the district's Athletic Trainer. The district has secured information from Advanced Therapy, a local agency, regarding contracting an athletic trainer for students in specific sports and events at a 2009-2010 contract rate of \$18,699.20 (based on 840 hours of service). The athletic trainer would instruct coaches about taping methods, first aid, and more. The Board approved the one-year renewable contract offer.

