



BOARD REPORT

June 14, 2010

5:00 p.m.

BUDGET HEARING

Board Members: Mr. Wade Babcock; Mrs. Joyce Carter; Mrs. Jean Cavanaugh; Mr. David Holste; Dr. Larry Kutina; Mr. Kevin Mauler; and Mr. Dwight Young.

Budget Hearing / Budget Approval: Budget preparers utilize estimated enrollment and weighted details known in July and August when building the ensuing fiscal year's budget. Audits are subsequently conducted by the KSDE to review the submitted details with actual numbers. Results of the district's recent state audit show an increase in the following funds used for computing the 2009-2010 budget: K-12 At-Risk and Bilingual Education. These increases allow the district to republish lines within the 2009-2010 budget for an increase in spending authority with no effect on the local mill levy.

Following a review of the budget details, the Board approved the FY 2009-2010 budget, as republished 5/13/10.

Adjournment: The Budget Hearing was adjourned.

BOARD OF EDUCATION MEETING

Board Members: Mr. Wade Babcock; Mrs. Joyce Carter; Mrs. Jean Cavanaugh; Mr. David Holste; Dr. Larry Kutina; Mr. Kevin Mauler; and Mr. Dwight Young.

Presentations / Recognitions:

- **2009-2010 Activities / Athletics Report.** David Meter summarized the major facilities improvements and additions which the Board of Education has supported during his ten years as the district's Activities Director: GBHS weight room; track surface, HS gym floor resurfacing; tennis site improvements; soccer complex; sound system; score board; city's sports complex; artificial turf; Panther Athletic Center; bleachers and press box; and auditorium improvements / back-stage construction.

Mr. Meter noted that 48% of 2009-2010 GBHS students participated in athletics and that 76% of the students participated in activities. There were 370 participants in the strength and conditioning classes. Students participating in multiple sports during the year included 136 in two sports, and 59 in three sports. The 2009-2010 grade point average for athletes was 3.35. The average number of athletes participating in GBHS's 2010 summer strength and conditioning classes is 250.

The following are areas targeted for growth: (1) seek an increase the number of students who participate in more than one sport; (2) continue communication with feeder programs, middle school students, and the GB community; and (3) find ways to *sell* the athletic programs to the community. The Board thanked Mr. Meter for his service to the district, the students, and the community.

Project Update: Recently David Meter, the district administration, and HTK architects discussed options that could show separation between general and reserved seating at the new stadium. This could include upgraded seating in the reserved section: add backs to the bench seating; or install stadium seats (fixed chairs with no moving parts) within that area. Funding could initially be paid from Capital Outlay funds, with eventual reimbursement to the fund from increased prices for reserved seats (currently \$30 per seat).

Following discussion, the Board approved purchasing and installing stadium seats for the defined center section (est. \$43,320), with bench / back seating installed on both sides of the center section (est. \$14,500). The above-noted Capital Outlay expenditure and reimbursement were approved, with repayment to Capital Outlay, through increased reserved-seat-ticket prices, to occur in three to six years.

Communications:

- BOE Member Comments. Jean Cavanaugh noted that, for the third year, she had been asked to invite some students to be servers at the annual RSVP Appreciation Dinner. Six students graciously accepted the request. They fulfilled the duties efficiently and politely, and they were complimented. Mrs. Cavanaugh said that nineteen students attended Barton Community College’s nontraditional course week, and they enjoyed the opportunity. Accounting and business classes seemed especially popular with the youth.

Dr. Kutina congratulated fellow BOE member Wade Babcock and his wife on the 5/26/10 birth of their daughter Sophia Babcock. The baby has two older brothers.

- Correspondence. The Board received *thank you* notes from Jerry Esfeld, Martha Jones, Steve Petty, and Karen Searle for the retirement dinner and “apple” gift. Dee Anne Grummon thanked the BOE for the retirement dinner and gift and also for their presenting to her the ROSE Award in May, 2010.

E-Rate Update: Below are details of the money awarded to the district in the federal E-rate program. The Board of Education approved the discount for next year.

ERATE Funding Year 2010-2011		
471	Description	Approved \$
722808	Cellular	\$7,610.80
732381	WAN	\$44,928.00
722401	POTS Long-Term	\$14,592.24
731798	Long Distance	\$1,744.05
732338	Internet Access to District	\$36,205.32
732359	email 09-12 / 1100 accounts	\$1,389.96
		\$106,470.37

Approval of District's Insurance Bid: Dan Brungardt and BOE members Joyce Carter and David Holste recently met with Insurance Analyst Bob Charlesworth for presentations by representatives of two insurance agencies who bid on the district's 2010-2011 insurance: Sunflower Insurance Group and Insurance Planning, Inc. Following a review of the bid responses (i.e., risk management details, deductibles, service, and premium costs), the BOE approved the bid from Insurance Planning, Incorporated, with Employers Mutual Casualty (EMC) coverage.

Revision of 2010-2011 BOE Meeting Schedule: At their meeting of 5/10/10, the BOE approved a 2010-2011 meeting schedule; however, a scheduling conflict has been discovered for the March luncheon meeting. The BOE approved the 2010-2011 schedule, as revised.

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Regular Meetings:

July 12, 2010	December 13, 2010	May 9, 2011
August 9, 2010	January 10, 2011	June 13, 2011
September 13, 2010	February 14, 2011	July 11, 2011
October 11, 2010	March 14, 2011	
November 8, 2010	April 11, 2011	

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Luncheon Meetings:

Thursday	September 23, 2010	at Lincoln
Thursday	October 28, 2010	at Middle School
Thursday (No December Luncheon Meeting)	November 18, 2010	at Riley
Tuesday	January 25, 2011	at Park
Thursday	February 24, 2011	at Eisenhower
Thursday	March 24 17, 2011	at Jefferson
Thursday (No May Luncheon Meeting)	April 28, 2011	at High School

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Approval of Paper Bid: Bid requests were sent to four paper vendors for copy paper for district use, and a bid summary of the three responders is provided below. The board approved the total low bid from Unisource.

<u>Office Products, Inc.</u>	8.5 x 11	1,200 cartons @	\$32.00	\$38,400.00
1204 Main	11 x 17	40 cartons @	34.00	<u>1,360.00</u>
Great Bend, KS 67530				\$39,760.00
<u>RIS Paper Company</u>	8.5 x 11	1,200 cartons @	\$25.00	\$33,024.00
1531 Boettler Rd, Ste E	11 x 17	40 cartons @	32.20	<u>1,184.00</u>
Uniontown, OH 44685				\$34,208.00
<u>Unisource</u>	8.5 x 11	1,200 cartons @	\$27.25	\$32,700.00
4700 South Palisade	11 x 17	40 cartons @	329.40	<u>1,176.20</u>
Wichita, KS 67217				\$33,876.00
>>>>>>>>> 2% discount if paid by the 10 th of following month				\$33,198.48

Additionally, quotes were requested and received from all companies for pastel and bright copy paper as well as card stock. Purchases will be made.

Consent Agenda Items. By consent agenda, the Board approved the following business.

- Approval of Elementary, Middle School, and High School Fees for 2009-2010. The 2009-2010 schedule of fees for district students will remain at the same level as the prior year.

	<u>2009-2010</u>	<u>Proposed 2010-2011</u>	<u>Difference</u>
Kindergarten	\$40.00	\$40.00	No change
ECSE Preschool	40.00	40.00	No change
Grades 1-6	55.00	55.00	No change
Grades 7-8	55.00	55.00	No change
Grades 9-12	85.00	85.00	No change

- Approval of 2010-2011 Meal Prices. The board approved 2010-2011 school food service prices indicating a 10¢ increase from the prior year in lunch prices (\$18 per person per 180-day schedule). This is due to increased food costs and the need to maintain three months of operating capital as it relates to state payments.

LUNCH	<u>2009-2010</u>	<u>Proposed 2010-2011</u>	<u>Difference</u>
Elementary Schools	\$1.45	\$1.55	10¢ increase
GB Middle School	1.75	1.85	10¢ increase
GB High School	1.80	1.90	10¢ increase
Adults	3.10	3.20	10¢ increase
Reduced Prices	.40	.40	No increase
Milk	.30	.30	No increase

BREAKFAST	<u>2009-2010</u>	<u>Proposed 2010-2011</u>	<u>Difference</u>
Students	\$.90	\$.90	No increase
Adults	2.10	2.10	No increase
Reduced Prices	.30	.30	No increase

- Approval of Mileage Reimbursement Rate for District's Parents / Guardians. USD 428 pays mileage reimbursement to qualified parents / guardians for transporting students to and from their assigned attendance center. Eligibility for reimbursement is based on their residing 2.5 miles or more from the assigned attendance center and living outside the city limits of Great Bend, but within the boundaries of the district. The Board approved a per-mile rate of 38.0 cents, based on fuel prices during the school year.

- Approval of Local Consolidated Plan Application. The Board approved the 2010-2011 Local Consolidated Plan programs and amounts are listed below.

Title I A	Improving Basic Programs	\$828,143
Title I ARRA	(Additional) Improving Basic Programs	\$486,724
Title II A	Teacher Quality	\$179,053
Title IV	Safe & Drug Free Schools	\$ 14,461
Title II D	Education Technology	\$ 2,858
Migrant		To be determined later

Curriculum and Instruction Report:

- Minutes. Minutes were provided for the following meetings: Curriculum Steering Committee of 5/4/10; and Professional Development Council (PDC) of 6/7/10.

Business / Operations / Clerk / State and Federal Programs Report:

- 2010-2011 Budget Development, Publication, and Approval. Below is the Board's proposed 2010-2011 budget adoption outline.

June 7, 2010	Dan Brungardt met with KSDE regarding 2010-2011 budget.	--
June 22, 2010	2009-2010 budget balances / transfers session.	7:00 a.m.
July 12, 2010	Budget Workshop within the regularly scheduled BOE meeting	5:00 p.m.
July 22, 2010	BOE approve budget for publication	12:00 noon
July 25, 2010	<i>Tribune</i> publication of 2010-2011 budget	--
Aug. 9, 2010	Budget Hearing at regularly scheduled BOE meeting	5:00 p.m.

- Brass Name Plates. By consensus, the board tabled any decision on use of the brass name plates (veterans and contributors) removed from the original GBHS stadium until the new project is complete. The presence of the new bleachers and press box will perhaps help identify proper use of the name plates. The district continues to receive suggestions from the public. (Note: An additional brass plaque measuring 6¼" x 36" has been located. It contains the words *IN MEMORY.*)
- Project Update – Auditorium Change Request #1. Additional paneling was required for the balcony area of the GBHS auditorium. Approval was expedited in order to secure paneling within the same run of production. Had these details been in the original document, the cost would have been higher; so this change order (\$5,879,00) was a necessary cost.
- Project Update – Auditorium Change Request #2. Currently there are two grand pianos located at the GBHS stage. One is used often and the other is stored in a plywood box to the left of the stage. Piano storage had been discussed in planning stages, though no resolution resulted. There is a room in which to store the two grand pianos; however a large door would need to be installed at the storage room entry. The BOE approved the change request (\$5,153) which will utilize a 8' x 8' overhead door.
- Project Update – Stadium Change Request #1. A storm sewer drain, believed to be elsewhere, was at the bleacher site, and the drain impeded placement of three foundation piers. It was determined through company consultation that reengineering the stadium and moving the piers would, at this stage, be unworkable. For the process to continue in a timely way, the storm drain had to be moved. Mr. Brungardt met with the BOE president and vice-president explaining the need for the change order. By proceeding, the demolition and clearing process was timely. Had the location of the drain been known prior to the project bid, the cost would have been higher, so this change order was a necessary cost addition (est. \$10,000).
- Motion. The BOE voted to approve the completed Auditorium Change Request #1 as well as the requested Stadium Change Request #1.

Superintendent's Report:

- Principals' Leadership Academy. The USD 428 administrators gathered on June 8 and 9, 2010, for a leadership retreat, with Mark Rolewski facilitating the session. Dr. Vernon identified the retreat outcomes, which included (1) develop and implement a new teacher evaluation system, with the intention of full use by August of 2011; develop understanding of quality instruction; and set and monitor achievement skills for next year. The eventually developed evaluation format (requiring GB-NEA approval) and evaluation rubric may follow a design of educator Charlotte Danielson, though it will be designed to fit USD 428 needs. Representatives of all stakeholders will partake in this development. A second yet closely related realm at the leadership retreat involved past and future AYP in USD 428.

Bills and Financial Reports: Dan Brungardt presented the warrants, financial report, travel summary, and health insurance status report to the Board members.

Consent Agenda: Board members, by consent, approved the following details.

- Approval of BOE Meeting Minutes: May 10, 2010
- Bills and Financial Reports: As presented by Dan Brungardt.
- Personnel Report:
 - Teacher Resignations
 - Mrs. Heidi Cabral, Teacher of Grade 6 at Eisenhower Elementary School.
 - Mrs. Susan Reazin, Teacher of Grade 3 at Riley Elementary School.
 - Teacher Appointments
 - Mrs. Abby Bowen, School Psychologist for Barton County Cooperative of Special Services.
 - Mr. William (Bill) Cook, Teacher of Science at GB High School.
 - Ms. Jessica Hacker, Elementary Teacher at Riley Elementary School.
 - Mrs. Amber Hundley, Teacher of Social Studies at GB Middle School.
 - Ms. Nicholl Weigel, Teacher of Grade 6 at Eisenhower Elementary School.

Upcoming Meeting Dates: Board members were reminded of the following meeting.

- **BOE Special Budget Meeting:** at 7:00 a.m., on June 22, 2010, at the District Education Center.

Executive Session: The BOE met in executive session, as authorized by KSA 75-4319, paragraph 1, for the discussion of negotiations.

Adjournment: The meeting was adjourned.

