



BOARD REPORT

July 12, 2010

5:00 p.m.

Board Members: Wade Babcock; Joyce Carter; Jean Cavanaugh; David Holste; Dr. Larry Kutina; Kevin Mauler; and Dwight Young.

Recognitions / Communications:

- Board Member Comments

Jean Cavanaugh addressed student-related topics which included drop outs, sleep, and depression. While speaking of soccer, she expressed appreciation for having bleachers placed at the soccer field for Sunday games. She stressed the importance of early and ongoing career counseling for students.

- USD 428 Education Foundation

The USD 428 Education Foundation recently awarded FY 2010-2011 minigrants totaling \$10,370.06. Treasurer Jean Cavanaugh thanked those who support the fundraising events which enable the innovative projects for the benefit of students.

Election of Officers: Continuing the office held during the prior five years, Dwight Young was elected BOE President for 2010-2011. Kevin Mauler was named the 2010-2011 Vice-President.

Consent Agenda – Appointments / Designations: 2010-2011 appointments / designations.

The Board approved the following

Board Clerk

Dan Brungardt

Assistant Clerk

Patty Vratil

Treasurer

Margaret Evers

Assistant Treasurer

Shannon King

Truancy Officers

Learning Center Principals and Asst. Principals

Hearing Officer for Free and Reduced

Tom Vernon.

Food Service Representative

Karl Sprague

KPERS Representative

Dan Brungardt

Federal / State Grant Representatives

Randy Wetzel; Dan Brungardt; Christie Gerdes

USD 428 Ed Foundation Representative

Jean Cavanaugh

Titles VI, VII, IX, and Section 504 Reps

Ruth Heinrichs; Christie Gerdes

KASB Govt. Relations Network Rep

Dwight Young

Freedom of Information Officer

Deb Hoffman

Records Custodian

Dan Brungardt

Name Depositories for District Funds

Active Accounts (Operating Account)

July, 2010 Community Bank

Direct Deposit (Payroll):

July, 2010 Farmers Bank and Trust

Direct Deposit (from State of Kansas):

July, 2010 Farmers Bank and Trust

Idle Funds: The district will invest idle funds with bank(s) within the district that will pay the public fund rate. Depository banks will have a Kansas charter.

Selection of Official District Newspaper

Great Bend Tribune

District Insurance Committee Members

Jean Cavanaugh

Committee Membership

- 1 Board of Education Member
- 4 Teachers* (selected by GB-NEA)
- 3 Principals* (selected by DEC Administrators)
- 1 Classified: Custodial/Maintenance/Transportation/Grounds* (selected by Director)
- 1 Classified: Food Service* (selected by Director)
- 1 Classified: Other—Not Cust/Maint/Trans/Gr/Fd Service* (selected by Director)
- 1 Director* (selected by DEC Administration)
- 1 DEC Administrator (Director of Business and Operations)

**Three-year term, with a maximum of two terms.*

Homeless Coordinator

Dan Brungardt

BOE Members to 2011 IBB Team

Dwight Young and Kevin Mauler

Attorney

Mark Calcara

BOE Rep to the GBHS Hall of Fame

Kevin Mauler

BOE Rep to Supplemental Salary Committee

Kevin Mauler

Consent Agenda – Organizational Procedures: The following organizational procedures were approved for 2010-2011.

- Recommendation for Early Payment of Claims
- Adoption of 1,116-Hour Calendar for 2010-2011
- Approval of Mileage Rate for Approved Travel for District Employees
- Rescind Previous Policy and Adopt BOE Policy Manual
- Authorization of Certificates for Manual Signature
- Approval of Petty Cash Resolution
- Approval of Resolution to Maintain Activity Funds
- Approval of Resolution to Waive the Annual Requirements of Generally Accepted Accounting Principles and Fixed Assets Accounting for 2010-2011
- Resolution to Establish Home Rule by Board of Education
- Approval to Publish Notifications (EOE, Privacy Act, and Asbestos)
- Resolution to Authorize Bank Signature Card Designees
- Freedom of Information Copy Costs
- Disposition of Property

Student Travel Proposal – GBHS Vocal Music: In accordance with the Student Travel Policy, Dan Brungardt gave details of a proposed GBHS A Cappella Choir trip to Washington, DC, during the 2011 spring break. A minimum of 130 persons (could be 150-170 travelers) will make the trip at an estimated individual cost of \$1,300. There will be ten opportunities for students to raise trip money, and the trip is optional for students. The travels would result in very little district expense. The Board gave approval to proceed with trip plans. Vocal Music Director Susan Stambaugh will provide periodic updating of costs and fund raising.

The BOE and guests were presented a summarized history of the A Cappella Choir, showing origin in the 1930's with Helen Opie Conner as director. The Madrigal Singers were formed

during the 1960s. Vocal music students, directors, and sponsors have taken numerous trips throughout the years.

Budget Study: Dan Brungardt opened the Budget Study by listing the district's educational goals and by indicating how the goals are being met. He explained the mill levy computation and defined major budgetary funds (general fund, supplemental general fund, capital outlay, and bond and interest). He noted that the student enrollment and the weighting factors are keys for budgetary computations. The 2010-2011 budget will be based on the prior-year enrollment.

The 2010-2011 base budget per pupil is \$4,012, which is lower than the previous year's BBPP. Mr. Brungardt provided comparative mill levy data of USD 428 with that of similar size schools and other Barton County schools. He provided histories of USD 428's base budget per pupil, mill levy, enrollment, and payment schedule for indebtedness.

BOE members received proposed 2010-2011 budget documents. Mr. Brungardt indicated that the district's proposed mill levy is 44.710; however, budget review will continue. The BOE will meet 7/22/10 to approve *Tribune* publication of the 2010-2011 budget; and the Budget Hearing is scheduled at 5:00 p.m., on 8/9/10.

As an additional note, Mr. Brungardt itemized proposed 2010-2011 Capital Outlay expenditures which included: roofing at Jefferson School and the maintenance facility; options for roofing longevity at GBMS and GBHS; replacement of one large van and one minivan; repair or replacement of the fork lift; replacement of two maintenance Suburbans with two used pickups having lifts; repair or replacement of Special Services Bus 991; continued renovation at Washington Early Childhood Center leading to moving Special Services to the site; and some HVAC replacements.

BOE Policies: KASB-recommended board policies and handbook language were presented to BOE members for consideration. Superintendent Vernon explained each proposed revision. The policies will be brought to the BOE for action at the 8/9/10 BOE meeting.

Revision	BDA	Developing and Adopting Policy
Revision	ED	Student Transportation Management
Revision	EDAA	School Vehicles (District-Owned Buses)
Revision	GAF	Staff-Student Relations
Revision	GARID	Military Leave
Revision	IC	Educational Program
New	ICAA	Teaching Methods
Revision	ID	Instructional Program
Deletion	IDA	Basic Program
New	IDAA	Special Programs
New	IDAB	Support Programs
New	IDAC	Exceptional Programs
Revision	JBE	Truancy
Revision	JGG	Student Transportation
Revision	JRC	Disposition of Student Records

Handbook Language

*Memorials for deceased students or staff.

*Social networking.

The district currently has no handbook language for the topics listed above. It was recommended that the BOE would study the information and subsequently approve appropriate guidelines.

Approval of Mental-Health-Parity Opt Out From Self-Insured Plan: (Mr. Young left the meeting during this topic due to a conflict of interest.) The amended Health Insurance Portability and Accountability Act, Public Law 104-191 brought some changes to insurance plans. The law does, however, permit state and local governmental employers who sponsor self-funded health plans to exempt some requirements.

One such topic is mental health parity. Currently USD 428 has limited benefits for mental health, which has been standard coverage for most insurance plans. Adopting parity, which would treat all mental illnesses the same as regular illnesses, is an option; however, there could be increased plan costs. Mr. Brungardt summarized the past five years' health plan changes, which involved coverage changes as well as increased copays and premiums. The inclusion of mental health parity could create additional plan costs.

Michelle Sweeney from the Association of Community Mental Health Centers of Kansas addressed the BOE, indicating that physical and mental health coverages are equally necessary and that both are treatable. She urged the Board to make mental health accessible through plan coverage. Although there is not much history of the impact of mental health parity on Kansas insurance plans, she believes the cost would not be sizeable. The costs might actually be offset by better attendance and focus at work and by some reduced doctor expenses on the medical side.

Following discussion of opting out or including mental health parity, the BOE approved maintaining the current mental health coverage for 2010-2011 (opting out) and studying the topic in one year when cost data is available.

Curriculum and Instruction Report:

- State Assessments. Although all schools made AYP (adequate yearly progress) in 2009-2010, the district did not make AYP. This arose from a subgroup. Although all calculations have been checked, the number attaining proficiency fell short.

Mrs. Heinrichs noted that the state allows schools to file situational appeals for certain impacting local occurrences. USD 428 has filed such an appeal based on the recent closure of Great Bend Packing. The community's job loss from this closure has certainly caused income losses and trauma in homes. A response to the appeal, when known, will be shared with Board members.

Interim plans are in place for 2010-2011 to communicate regularly with the Special Education Director, to monitor student progress and teaching strategies, and to collaborate.

- Summer Professional Development. There has been K-12 inservice relating to the science materials which will be implemented for 2010-2011 year. Principals met for two days to focus on *School Improvement*. Additionally *Classroom Management* will be offered for teachers, both current and newly hired; and some have undertaken curriculum work during the summer. The Kagan Structures (*Cooperative Learning*) is being taught this week to 45 district teachers and 7 teachers from USD 112.

- 2009-2010 Report of Professional Development Council (PDC). Ruth Heinrichs summarized the 2009-2010 PDC operations and accomplishments relating to the 324 certified employee Individual Professional Development Plans. Approval had been given for 13,442 PDC points and 441 college credits.

Business / Operations Report:

- Projects Update / Approval of Change Orders. Following discussion, the BOE approved two change orders to the GBHS stage project.
 - \$649.00 Add a black suspended acoustic ceiling in stage entry room 006a. A drop-in light fixture will be used in lieu of the original surface-mounted fixture. (Add 2 days.)
 - \$761.00 Add a white suspended acoustic ceiling in riser storage room 006b. The light fixtures in the original scope of work will be used and will be surface-mounted. (Add 2 days.)
- Postage Machine Rental Agreement. A 48-month lease agreement with Pitney Bowes was proposed for a postage machine at the District Education Center. By consensus the Board asked that the administration explore other options which would not carry the long-term lease. The topic will be returned to the BOE.
- Electricity Billing. On 6/30/10 the district received notice from Wheatland Electric of a bill adjustment relating to an incorrect rate per KW from July to October of 2009. The \$14,669.24 adjustment has been paid to Wheatland.

Financial Report: Dan Brungardt presented the warrants, financial report, travel summary, energy report, and health insurance status report to the Board members.

Consent Agenda: Board members, by consent, approved the following details.

- Approval of BOE Meeting Minutes: June 14 and 22, 2010.
- Bills and Financial Reports: Approved as presented by Dan Brungardt.
- Personnel Report:
 - Certified Teacher Appointment
 - Mrs. Rachel Basden, Teacher of Journalism / English at GB High School.
 - Ms. Charly Dixon, SFA Teacher / Tutor at Lincoln Elementary School.

Upcoming Meeting Dates: Board members were reminded of upcoming meetings.

- **BOE Meeting to Approve Publication of the Budget:** at 12:00 noon on July 22, 2008, at the District Education Center. Note: May also include 2020-2011 health insurance information.
- **Continental Breakfast and School Year Kick-off:** morning of August 18, 2010, at the GBHS Commons.
- **First Day of School for Students:** August 23, 2010 (full day for elementary, GBMS, and freshmen at GBHS).

Executive Session: The BOE met executive session, as authorized by KSA 75-4319, paragraph 1, for the discussion of negotiations.

Adjournment: The Board of Education meeting was adjourned.

