



# BOARD REPORT

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July 13, 2009

5:00 p.m.

**Board Members:** Wade Babcock; Joyce Carter; Jean Cavanaugh; David Holste; Dr. Larry Kutina; Kevin Mauler; and Dwight Young.

## **Recognitions / Achievements / Communications:**

- 4th Place National Award to GBHS's Future Business Leaders of America  
Great Bend High Schools' FBLA team, consisting of Tory Arnberger, Devan Boeger, and Emily Goad, earned fourth-place honors at a recent national leadership conference in Anaheim, CA. They competed in the *Partnership with a Business* event – one evaluated on innovative, creative, and effective partnership plans. Students presented details of the My Town Project; and their professionalism, project knowledge, and ability to answer judges' questions articulately were impressive. The FBLA sponsor is Cody Kinsinger.
- John Stang Excels at National Speech and Debate Tournament  
John Stang, a 2009 graduate and valedictorian of Great Bend High School, competed in semi-final competition level at the recent NFL National Speech and Debate Tournament in Birmingham, Alabama. John competed in Foreign Extemporaneous Speaking. Starting with 240 contestants, John advanced to the tenth elimination round that put him in the top 30 in the event. Additionally, he competed in impromptu speaking, finishing in the top 18 in the event. Congratulations to John! The GBHS Speech and Debate Coach is Barbara Watson.
- Board Member Comments  
Jean Cavanaugh spoke of youth programs across the nation that encourage community service and offer financial compensation for achievers. She noted there are interesting articles and pictures in *El Heraldo*, a local publication. Recently a soccer coach and players invited Jean to a picnic at which she was presented a plaque containing soccer medals. While accepting the plaque, she spoke to the students and their parents about the importance of academic excellence for the young athletes.
- Correspondence  
The Board received a *thank you* note from Karla Taylor for the retirement dinner and "apple" gift. Additionally, the president the Kansas Association of Retired School Personnel as well as Amy Winkler sent notes of appreciation for the district's support of the annual KARSP convention.

**Election of Officers:** Continuing the office held during the prior four years, Dwight Young was elected BOE President for 2009-2010. David Holste was named the 2009-2010 Vice-President.

**Consent Agenda – Appointments / Designations:** The Board approved the following 2009-2010 appointments / designations.

Board Clerk  
Assistant Clerk  
Treasurer  
Assistant Treasurer  
Truancy Officers  
Hearing Officer for Free and Reduced  
Food Service Representative  
KPERS Representative  
Federal / State Grant Representatives  
USD 428 Education Foundation  
Representative  
Titles VI, VII, and IX, and  
Section 504 Representatives  
KASB Governmental Relations  
Network Representative  
Freedom of Information Officer  
Records Custodian

*Dan Brungardt*  
*Patty Vratil*  
*Margaret Evers*  
*Shannon King*  
*Learning Center Principals and Asst. Principals*  
*Tom Vernon.*  
*Karl Sprague*  
*Dan Brungardt*  
*Randy Wetzel; Dan Brungardt; Christie Gerdes*  
  
*Jean Cavanaugh*  
  
*Ruth Heinrichs; Christie Gerdes*  
  
*Dwight Young*  
*Deb Hoffman*  
*Dan Brungardt*

Name Depositories for District Funds

<u>Active Accounts (Operating Account)</u>	<i>July, 2009</i>	<i>Community Bank</i>
<u>Direct Deposit (Payroll):</u>	<i>July, 2009</i>	<i>Farmers Bank and Trust</i>
<u>Direct Deposit (from State of Kansas):</u>	<i>July, 2009</i>	<i>Farmers Bank and Trust</i>

Idle Funds: The district will invest idle funds with bank(s) within the district that will pay the public fund rate. Depository banks will have a Kansas charter.

Selection of Official District Newspaper

*Great Bend Tribune*

District Insurance Committee Members

*Jean Cavanaugh*

<u>Committee Membership</u>	1	Board of Education Member
	4	Teachers (selected by GB-NEA)
	3	Principals (selected by DEC Administrators)
	1	Custodian (selected by Director)
	1	Maintenance (selected by Director)
	1	Food Service (selected by Director)
	2	Secretaries (selected by DEC Administration)
	2	Directors (selected by DEC Administration)
	1	Retired Employee (selected by DEC Administration)
	1	Recorder (Assistant Clerk)
	1	DEC Administrator (Director of Business and Operations)

Homeless Coordinator  
BOE Members to 2010 IBB Team  
Attorney  
BOE Representative to the GBHS  
Hall of Fame  
BOE Representative to Supplemental  
Salary Committee

*Dan Brungardt*  
*Dwight Young and Kevin Mauler*  
*Mark Calcara*  
  
*Kevin Mauler*  
  
*Dwight Young*

**Consent Agenda – Organizational Procedures:** organizational procedures were approved for 2009-2010.

By consensus vote, the following

- Recommendation for Early Payment of Claims
- Adoption of 1,116-Hour Calendar for 2009-2010
- Approval of Mileage Rate for Approved Travel for District Employees
- Rescind Previous Policy and Adopt BOE Policy Manual
- Authorization of Certificates for Manual Signature
- Approval of Petty Cash Resolution
- Approval of Resolution to Maintain Activity Funds
- Approval of Resolution to Waive the Annual Requirements of Generally Accepted Accounting Principles and Fixed Assets Accounting for 2009-2010
- Resolution to Establish Home Rule by Board of Education
- Approval to Publish Notifications (EOE, Privacy Act, and Asbestos)
- Resolution to Authorize Bank Signature Card Designees
- Freedom of Information Copy Costs
- Disposition of Property

**Budget Study:** Dan Brungardt opened the Budget Study by listing the district's educational goals and by indicating how the goals are being met. He explained the mill levy computation and defined major budgetary funds (general fund, supplemental general fund, capital outlay, and bond and interest). He noted that student enrollment and the weighting factors are keys for budgetary computations. Changes in the local economic status could affect USD 428 student enrollment; therefore, the 2009-2010 budget will be based on the prior-year enrollment.

The 2009-2010 base budget per pupil is \$4,218, which is \$182 lower than the previous year's BBPP. From the general fund, supplemental general fund, and special education funding, the district could experience a \$1,543,249 funding decrease from 2008-2009 to 2009-2010, although some additional ARRA funds for specific purposes will support Title I. Budget reductions have been implemented relating to both certified and classified staff, and long-range planning is in place.

Each BOE member received a proposed 2009-2010 budget document. Following explanations of funds, Mr. Brungardt indicated that the district's proposed mill levy is 44.913. Budget review will continue. The BOE will meet 7/21/09 to approve *Tribune* publication of the 2009-2010 budget, and the Budget Hearing is scheduled at 5:00 p.m., on 8/10/09.

**Approval of BOE Policies:** KASB-recommended board policies were presented to BOE members for consideration. Superintendent Vernon explained each proposed revision. Most changes involved reference realignments or updates due to newly enacted statutes. KASB did, however, encourage each district to determine the applicability of Policy GCIA since the processes may not be suitable for each district. Following discussion, the Board approved the policies listed below with the exception of Policy GCIA.

New	GAAB	Complaints of Discrimination
Revision	GAOE	Workers' Compensation
Revision	GARI	Family and Medical Leave
Revision	GARID	Military Leave
New	GCIA	Evaluation of Coaches and Sponsors
Revision	IIBGA	Children's Internet Protection Act
Revision	JGCB	Automated External Defibrillators
Revision	JGECA	Racial Harassment
Revision	KN	Complaints
Revision	MA	Goals and Objectives

**Approval of Vehicle Bid:** Bid requests were sent to local vendors for the purchase of a new six-passenger vehicle with three rows of seating. Two bids were received, as noted below. The BOE accepted the low bid of \$22,895 from Marmie Motors, Inc.

Marmie Ford, Inc.	2009 Ford Flex SE	\$25,328
Marmie Motors, Inc.	2009 Dodge Grand Caravan SXT	\$22,895

**Approval to Changes in District's Health and Dental Plans:** Each year the Insurance Committee reviews the district's health insurance and dental plans. Recommendations from the committee's 7/8/09 meeting were brought to the BOE for consideration. Following a review of the financial details and plan benefits, the BOE approved the committee's recommended changes for 2009-2010.

<u>Health Plan</u>	<u>Deductible</u>	<u>2008-2009 Premiums</u>	<u>2009-2010 Premiums</u>
Single	\$500.00	\$ 439.00	\$ 540.00
Single	\$750.00	419.00	520.00
Employee + Spouse	\$500.00	842.00	942.00
Employee + Spouse	\$750.00	822.00	922.00
Employee + Children	\$500.00	842.00	942.00
Employee + Children	\$750.00	822.00	922.00
Family	\$500.00	1,010.00	1,110.00
Family	\$750.00	990.00	1,090.00

- Double the deductible and copay for medical bills occurring from out-of-network providers.
- Raise the co-pay of drugs by \$5.00 and double the cost of maintenance drugs.
- Incorporate a "Step Therapy Plan" for prescription drugs.
- Add coverage for a routine colonoscopy once every ten years for plan participants who are age 50 or older, with a maximum amount of \$900 covered, subject to copay.
- Increase Emergency Room visit costs from \$60 to \$150, but waive the fee if the patient is admitted.

<u>Dental Plan</u>	<u>Plan I</u>		<u>Plan II</u>	
	<u>2008-2009</u>	<u>2009-2010</u>	<u>2008-2009</u>	<u>2009-2010</u>
Single	\$26.19	\$28.00	\$23.73	\$36.00
Employee + One	45.82	55.00	41.20	55.00
Family	58.41	70.00	52.40	70.00

### **Business / Operations Report:**

- Insurance Analyst / Bid Agent. In 2006, USD 428 secured the services of Charlesworth and Associates, LC, to analyze district insurance needs, prepare proposal specifications, release bid specs to vendors, receive proposals, and summarize responses for consideration by the Board of Education. It was the intent of the BOE to routinely repeat that process in order to assure wise expenditure of the district's funds. Charlesworth representatives would verify that all coverage is appropriate and adequate and would remove any unnecessary coverage. The BOE approved securing the services of Charlesworth and Associates and approved bidding the district's insurance (property, liability, workers' compensation, etc.) for the 2010-2011 year.
- Update on Project at Washington Early Childhood Center. At the 6/1/09 meeting, Dan Brungardt noted that the boiler at Washington has a leak in a section that can be repaired only after disassembling and reassembling the unit. Leaking pipes are within or under concrete. Options include replacing the air handling unit and installing individual units in rooms. A recommendation will be forthcoming at a subsequent meeting.
- ARRA Grant. Food Service Director Karl Sprague applied for and received an \$11,000 ARRA grant to be used for the purchase of equipment.
- Sale of Bus. The Board authorized advertising and receiving quotes for the sale of a 1996 Special Services school bus (Bus 961). The Board approved the process, which will be done through a notice in the GB Tribune and other media.

### **Superintendent's Report:**

- Report on Administrative Leadership Academy. The USD 428 administrators met at the Perkins Restaurant meeting room on June 23 and 24, 2009, for a leadership retreat facilitated by Mark Rolewski of the Data Driven Reform Group. Dr. Vernon considers the sessions very productive. The group defined district goals and accepted the challenge of achieving AYP in real numbers in all schools and subgroups in 2009-2010. The task is huge; but with *ALL* working *FOR ALL STUDENTS*, the administrators believe the task can be accomplished.

**Financial Report:** Dan Brungardt presented the warrants, financial report, travel summary, energy report, and health insurance status report to the Board members.

**Consent Agenda:** Board members, by consent, approved the following details.

- Approval of BOE Meeting Minutes: June 13 and 24, 2009.
- Bills and Financial Reports: Approved as presented by Dan Brungardt.
- Personnel Report:
  - Certified Teacher Appointment
    - Ms. Andrea Maxwell, Teacher of Biology at GB High School.

**Executive Session:** The BOE met executive session, as authorized by KSA 75-4319, paragraph 1, to discuss matters relating to students, while protecting the privacy of individual(s) being discussed.

**Upcoming Meeting Dates:** Board members were reminded of upcoming meetings.

•**BOE Meeting to Approve Publication of the Budget:** at 5:00 p.m., on July 21, 2009, at the District Education Center.

•**Continental Breakfast and School Year Kick-off:** morning of August 12, 2009, at the GBHS Commons.

•**First Day of School for Students:** August 17, 2009 (full day for elementary, GBMS, and freshmen at GBHS).

**Adjournment:** The Board of Education meeting was adjourned.

