



BOARD REPORT

December 12, 2011

5:00 p.m.

BOARD OF EDUCATION MEETING

Board Members: Wade Babcock; Doug Bender; Joyce Carter (absent); Dr. Larry Kutina; Kevin Mauler; Cheryl Rugan (absent); and Dwight Young.

Notification of Title VI B and Early Childhood Flow-Through Budget Application: The public must be notified of the Title VI B and ECH budget, which covers salaries for school psychologists, ECH staff, speech therapist, and other certified staff. The 2011-2012 application amounts to \$934,981 for Title VI B pass-through funds (lower than last year's amount of \$1,013,504) and \$39,304 for ECH (down from \$40,407 in the previous year). For the past thirty days the budget application has been available for public review at the Barton County Cooperative of Special Services office. The board approved the application.

Shady Grove Property: The Shady Grove property continues to be offered for sale through local realtors. The BOE will be notified immediately if an offer would be received so that a special meeting could be called to consider the details.

Presentation of 2010-2011 Business Audit: BOE members received the 2010-2011 business audit report, management letter, and governance letter from Adams, Brown, Beran, and Ball, Chtd. Vickie Dreiling, CPA, issued an unqualified opinion, with no reportable budgetary, statutory, or compliance violations. She reviewed audit details, including the financial statements showing an ending balance of \$17,794,751. All funds were spent within budget authority. A single audit of federal funds was reviewed as were activity fund details. Mrs. Dreiling complimented USD 428 personnel for cooperation and assistance during the auditing process. Board approval of the audit will be an agenda item of the 1/9/12 meeting.

Curriculum and Instruction Report:

- **FHSU Math Academy Grant.** Nine USD 428 teachers have enrolled in Fort Hays State University's upcoming *FHSU Math Academy*, which is for 5th through 8th grade mathematics instructors. The enrollees will study mathematics, including Common Core content, and will learn various math-teaching strategies to better challenge students. The initial activity within this three-year commitment is a two-week intensive class at FHSU in early summer of 2012, with subsequent on-site and on-line follow-up sessions. Board members approved the math grant participation.
- **Middle School Math Grant.** Mrs. Heinrichs provided details of an opportunity to participate in a five-year middle school math grant that is exemplary and far reaching. GB Middle School is one of five middle schools (San Antonio GBMS, and three Virginia schools) to be included in this grant, which was developed by Old Dominion University in Virginia. The grant is a good fit for USD 428 and GBMS since the plan incorporates concepts and programs currently in use in USD 428, such as Cooperative Learning with individual accountability; an ESL strand, classroom inclusion for students with disabilities; technology; staff development; student engagement and interaction; preparation of

middle school students for high school; and instructional math coaching. The total grant is valued at \$25,000,000, with payment computed on the numbers of students at the schools, with no match from districts. GBMS will continue to use existing curriculum, standards, and technology; and the entire Math Department will be involved. The BOE approved the grant.

- Financial Literacy. Mrs. Heinrichs and GBHS Principal Tim Friess presented proposed a plan for implementing *Financial Literacy* into the GBHS curriculum, effective with the 2012-2013 year.
 - ✓ Include a 4-5 week financial literacy unit within the Government classes.
 - ✓ Additionally, personal finance would be a supplement to the current Consumer Math class and Finance class.
 - ✓ Financial literacy topics would include but not be limited to the following: loans, credit cards, tuition, interest, savings/investing, insurance, and bill paying.
 - ✓ The district would utilize local community resources as a supplement to the unit. At a determined date each year, community business representatives would come to GBHS to talk in small group settings with high school seniors regarding financial-related topics. Invited guests would include car dealers, bankers, insurance agents, realtors, and more.

Following discussion, the BOE approved implementing financial literacy into the Government classes.

- Meeting Minutes. Minutes were provided for the following meetings: Curriculum Steering Committee: 12/6/11 and Professional Development Council (PDC): 12/5/11.

Business / Operations Report:

- HVAC Project at the DEC: The HVAC / lighting project within the Board Room and the meeting room project is nearly complete. On 12/19/11 the contractor will extend the HVAC / lighting work into the large office area.
- Projected Roofing Plan / Invitation to Bid. This month the district architects are releasing invitations to bid roofing projects at Park Elementary School and GB Middle School. Bid summaries should be available to the BOE at the meeting of 1/9/12.

Park School's roof will receive an outside coating that should extend the roof's life by ten to fifteen years. Due to long-term GBMS roofing issues involving moisture collection, there will be a moisture scan conducted prior to the bidding progresses. Deteriorated areas will be lifted, with new insulation replaced in those sites and a new membrane applied across the entire roof. Completion of this process should give the MS a full twenty-year roof warranty.

- Approval of Quote for Doors
A \$5,144.00 quote has been received from C.V. Cale for removal and replacement of two steel doors and jambs at Lincoln Elementary School. The BOE accepted the quote.
- Technology Plan
Mr. Brungardt presented the district's three-year Technology Plan for BOE consideration. With the plan on file with KSDE, the district qualifies to apply for E-Rate funding of telecommunication services, internet access, and internal connections. The 2011-2012 approved funding is noted below.

➤ WAN (Wide Area Network)	\$52,488.00
➤ Internet Access	37,597.83
➤ Long Distance (district wide)	1,811.13
➤ POTS (plain old telephone service)	15,153.48

➤ Student Email	1,443.42
➤ Cell Phone	7,903.52

The Technology Plan provides guidance on district-wide technology purchases and on curricular-integration technology. All specific curriculum changes, however, occur through appropriate curriculum committees. The BOE approval the Technology Plan, as presented.

Superintendent's Report:

- Fundraising in USD 428 / Related Policy. At the 10/11/11 meeting, BOE members requested development of a policy relating to fundraising in USD 428. Dr. Vernon researched practices in other district and shared details with board members during policy development. Input was welcomed from district administrators, from staff, and from officers of parent organizations (PTAs, PTOs, and booster clubs). Per policy, fundraising must ensure the following.
 1. The club of organization has a specific purpose for use of the intended funds, and the purpose is approved by the principal.
 2. The activity or its purpose is not contrary to the school's goals and objectives.
 3. No student in grades K-8 will sell items or pledges door-to-door without being accompanied by their parent or guardian.
 4. Fundraisers may not sponsor any form of gambling as a means of fundraising except for the raffling of goods and services.
 5. An activity in which revenue is shared with another entity or company must retain a reasonable percentage of the profit to the sponsoring group. The purpose of fundraising is not to make money for fundraising companies.

Within the policy, compliant and ethical handling of money is defined. In order to deter multiple sales of similar products concurrently, projected fundraisers for the ensuring year must be submitted to the District Education Center for compilation of a master calendar which is presented for board approval in May. The BOE approved the fundraising policy.

- Activities Financial Report. Superintendent Vernon presented to BOE members a detailed athletics / activities financial report. The data from the fall sports and activities itemized the GBHS and GBMS gate receipts (where applicable) as well as costs for officials, meals, and entry fees. An expenditure listing was also provided for GBHS and GBMS instrumental and vocal music, flag line, trip funds, and more. Similar financial reporting will be presented to the BOE in March and in June.
- Approval of Contribution. Board members approved the following contributions, and appreciation was extended to the donors.
 - The BOE approved a \$500 donation from Great Bend Regional Hospital to Park Elementary School for the purchase of playground equipment.
 - BOE approval was given for a \$4,240 contribution through Marmie Ford for GBHS Panther Activities and Athletics. A recent *Drive 1 For Your School* event raised \$2,240. Additionally, Marmie Ford matched a \$1,000 contribution from Tim Casey, thus raising \$2,000.
- Approval of Band and Orchestra Trip. On 11/14/11 Board members received information from Isaac Enochs, Orchestra Director, and Mark DeWald, Band Director, regarding a proposed trip for band and orchestra students next spring. Approximately eighty students and ten sponsors would travel to Kansas City on 5/29/12, with stops scheduled at various attractions along the way. On 5/30/11, the group would go to Worlds of Fun where both ensembles would set up and perform in the morning, then enjoy amusement park activities the remainder of the day. Students would return to GBHS around midnight on 5/30/12. The approximate cost per student would be \$125 for this event. The BOE approved the band / orchestra trip. The Board approved the trip.

Financial Report: Dan Brungardt presented the warrants, financial report, travel summary, energy report, and health insurance status report to the Board members.

Consent Agenda: Board members, by consent, approved the following details.

- Approval of BOE Meeting Minutes: November 14 and 29; December 5, 2011.
- Bills and Financial Reports: Approved as presented by Dan Brungardt.
- Personnel Report: None.

Upcoming Meeting Dates: Board members were reminded of upcoming meetings.

•**Schools for Fair Funding Meeting:** at 10:00 a.m., on Wednesday, December 14, 2011, in Newton, KS.

•**BOE Luncheon Meeting:** at noon on Tuesday, January 24, 2012, at Riley Elementary School.

Executive Session: The BOE met in executive session for the discussion of a student matter in order to protect the privacy of the student.

Adjournment: The Board of Education meeting was adjourned.

