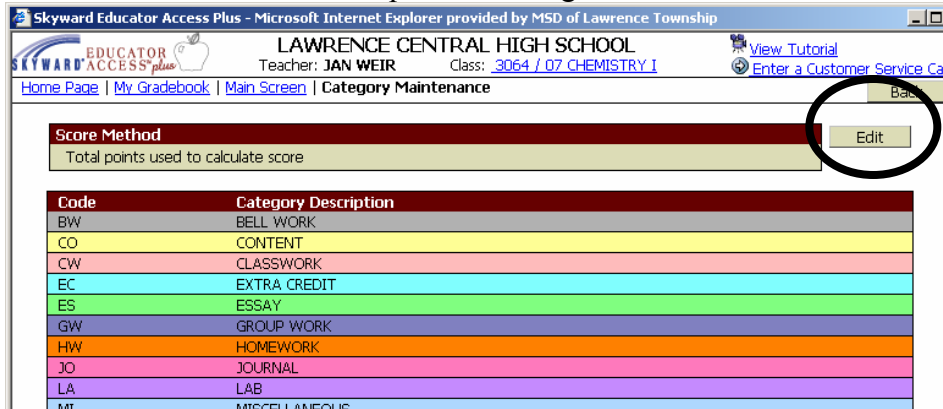


Skyward Grading - Categories

Select the CATEGORIES that you want to use in your classes:

- Click the **Categories** tab.
- You will see a screen with ALL the possible Categories. Select **EDIT**.



- From the master list, select the categories you wish to use. You will also note that if you teach other sections of the same class, any changes made here will also be reflected on those other sections. However, if you teach a different class, you will need to select categories for that class(es) separately.
- You may use total points to calculate scores *OR* you may weight your categories. Select the appropriate button. (If you weight your categories, be sure the total adds up to exactly 100%.)

➔

Score Method		Total Percent Allocated		Save
<input checked="" type="radio"/> Use total points to calculate score <input type="radio"/> Base score on percents assigned to categories		Current percent allocated: <input type="text" value="0"/>	Old percent allocated: <input type="text" value="0"/>	Undo
				Cancel

Code	Category Description	Old %	Use	%	Code	Category Description	Old %	Use	%
BW	BELL WORK		<input type="checkbox"/>	<input type="text" value="0"/>	PJ	PROJECT	0	<input checked="" type="checkbox"/>	<input type="text" value="0"/>
CO	CONTENT		<input type="checkbox"/>	<input type="text" value="0"/>	PO	PORTFOLIO		<input type="checkbox"/>	<input type="text" value="0"/>
CW	CLASSWORK		<input type="checkbox"/>	<input type="text" value="0"/>	PR	PROCESS		<input type="checkbox"/>	<input type="text" value="0"/>
EC	EXTRA CREDIT	0	<input checked="" type="checkbox"/>	<input type="text" value="0"/>	PS	PRESENTATION		<input type="checkbox"/>	<input type="text" value="0"/>
ES	ESSAY		<input type="checkbox"/>	<input type="text" value="0"/>	QU	QUIZ	0	<input checked="" type="checkbox"/>	<input type="text" value="0"/>
GW	GROUP WORK		<input type="checkbox"/>	<input type="text" value="0"/>	RE	READING		<input type="checkbox"/>	<input type="text" value="0"/>
HW	HOMEWORK	0	<input checked="" type="checkbox"/>	<input type="text" value="0"/>	SA	STANDARDS		<input type="checkbox"/>	<input type="text" value="0"/>
JO	JOURNAL		<input type="checkbox"/>	<input type="text" value="0"/>	SL	SPELLING		<input type="checkbox"/>	<input type="text" value="0"/>

Classes that will be affected by this change							
Entity	Dept	Sbj	Terms	Period	Days Meet	Class	Description
011	SCI	SCI	1 to 4	6	2	3064/05	CHEMISTRY I
011	SCI	SCI	1 to 4	5	2	3064/06	CHEMISTRY I
011	SCI	SCI	1 to 4	8	2	3064/07	CHEMISTRY I

- Click **Save** when done.
- Click **Main Screen** to get back to your main screen.