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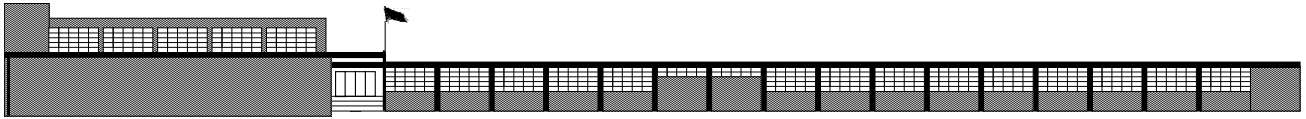


2011-2012

STUDENT

HANDBOOK

Great Bend Middle School
"A Tradition of Excellence"



Name:

Core Team:

	Room #	Instructor
1st Hour		
2nd Hour		
3rd Hour		
4th Hour		
5th Hour		
6th Hour		
7th Hour		
8th Hour		

Great Bend Middle School Mission Statement

The mission of Great Bend Middle School is to provide to all students a safe, positive, and productive environment and educational program that fosters knowledge, responsibility, and vision.



Great Bend Middle School

“A Tradition of Excellence”

2011-2012

This handbook belongs to:

Name _____ Core _____

Address

City/Town _____ Zip Code _____

Phone _____

Student No. _____

The Great Bend Public Schools does not discriminate on the basis of race, color, national origin, sex, handicap/disability, age, or religion.
Persons having inquiries may contact the ADA and Section 504 Coordinator, at 620-793-1500

Great Bend Middle School

Student Handbook

2011-2012

Unified School District #428

Superintendent of Schools Tom Vernon
Director of Business & Operations Dan Brungardt
Director of Curriculum. Ruth Heinrichs

BOARD OF EDUCATION - USD #428

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Great Bend Middle School
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Principal: David Reiser
Assistant Principal: Kathy Hafner

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BEHAVIOR EXPECTATIONS **DISCIPLINE**

Good behavior is essential in promoting a safe and orderly school environment which is conducive to learning. The environment must be safe from physical and emotional injury. We believe that all students can behave appropriately at school and that all students deserve an excellent learning climate. Good behavior results from positive choices. Students must be provided the opportunity to succeed in social situations as well as in academic areas. Learning rights, respect, and responsibility are important for every student and staff member of Great Bend Middle School.

Discipline is a shared responsibility - shared by the student, the school staff, and the parent. Each teacher has posted a set of classroom/school expectations and related consequences for misbehavior. In addition, each teacher will actively demonstrate and explain these classroom/school rules.

In addition to specific classroom rules, ALL STUDENTS AT GREAT BEND MIDDLE SCHOOL ARE EXPECTED TO:

- Be respectful of people and property.
- Follow directions of the adult in charge.
- Be in control of their own behavior.
- Use appropriate language.
- Help keep the school clean and in good repair.
- Use gum, candy, pop, and snacks only with teacher permission.

DISCIPLINE REFERRALS

When a student violates the Great Bend Middle School behavior code he/she could be referred to the office by a Middle School Staff member.

When a student is referred to the office the following guidelines will be followed unless administrative discretion is used.

1st Referral: The student will receive two after school office detentions and parents will be notified of the students behavior (except for severe violations).

2nd Referral: The student will be in-school suspended for two days and a parent/student, and school administrator conference will be held (except for severe violations).

3rd Referral: The student will be out of school suspended for two days and a parent/student, and school administrator conference will be held before the student is allowed to return to school.

4th Referral: The Student will be out of school suspended for three to five days and a parent/student, and school administrator conference will be held before the student is allowed to return to school.

5th Referral: The student will be out of school suspended with a hearing to determine long-term suspension or expulsion.
*The referral guidelines are based on a nine week cycle.

GREATBENDMIDDLESCHOOL **BEHAVIOR CODE**

A student shall not use any conduct intentionally to cause the substantial and material disruption or obstruction of any lawful function of the school. Neither shall he/she urge other students to engage in such conduct for the purpose of causing a disruption or obstruction of any lawful function of the school.

Unacceptable conduct shall include, but not be limited to:

1. occupying any school building, school grounds, or part thereof with intent to deprive others of its use;
2. blocking the entrance or exit of any school building or corridor or room therein with intent to deprive others of lawful access to and from, or use of, the building corridor or room;
3. setting fire to or damaging any school building or property;
4. firing, displaying, or threatening use of firearms, explosives, or other weapons on the school premises for any unlawful purpose;
5. preventing or attempting to prevent by physical act the convening or continued functioning of any school, class, or activity or of any lawful meeting or assembly on the school campus;
6. preventing students from attending a class or school activity;
7. continuously and intentionally making noise or acting in any manner so as to interfere with the teacher's ability to conduct class.

A student shall not intentionally cause or attempt to cause damage to private or school property or attempt to steal private or school property either on the school grounds or during a school activity.

*Violation of any of this regulation may result in suspension or expulsion.

*Violation of #4 shall result in expulsion from school for a period of one (1) calendar year.

VERBAL ABUSE OR PHYSICAL ASSAULT ON A SCHOOL EMPLOYEE, STUDENT, OR VISITOR

A student shall not intentionally cause or attempt to cause physical injury or to behave verbally in such a way that could reasonably injure a school employee, student, or visitor:

1. on the school grounds during, before, or after school hours;

2. on the school grounds at any other time when the school is being used by any school personnel or school group; or
3. off the school grounds at a school activity, function, or event.

Neither self-defense nor action undertaken on the reasonable belief that it was necessary to protect some other person is to be considered an intentional act under this rule.

*Violation of any of this regulation may result in suspension or expulsion.

GANG ACTIVITY

Gang activities which threaten the safety or well-being of persons or property on school grounds or at school activities, or which disrupt the school environment, are prohibited.

A student shall not wear, carry or display gang paraphernalia, or exhibit behavior or gestures which symbolize gang membership, or cause and/or participate in gang related activities.

Unacceptable conduct shall include, but not be limited to:

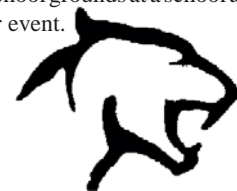
1. writing gang symbols on notebooks, textbooks, school property, clothing, and/or on your person;
2. carrying or displaying bandanas;
3. making gang gestures;
4. threatening or making threats with gang undertones.

*Violation of any of this regulation may result in a ten- (10) day suspension with a hearing to determine long-term suspension or expulsion.

NARCOTICS, ALCOHOLIC BEVERAGES, DRUGS, AND CONTROLLED SUBSTANCES

A student shall not knowingly possess, sell, use, transmit, or be under the influence of any narcotic drug, hallucinogenic drug, amphetamine, barbiturate, marijuana, any controlled substance, alcoholic beverage, or intoxicants of any kind:

1. on the school grounds during, before or after school hours;
2. on school grounds at any other time when the school is being used by any school personnel or school group; or
3. off the school grounds at a school activity, function or event.



To the extent any policies herein conflict with the general policies of the Board of Education, the BOE general policies shall control.

NARCOTICS, ALCOHOLIC BEVERAGES, DRUG, AND CONTROLLED SUBSTANCES Cont.

Use of a drug authorized by a medical prescription (for prescribed person and prescribed quantity) from a registered physician shall not be considered a violation of this rule.

*Violation of any of this regulation shall result in automatic ten- (10) day suspension with a hearing to determine long-term suspension or expulsion.

REPEATED SCHOOL VIOLATIONS

A student shall not fail to comply with a reasonable request of school personnel during any period of time when he/she is properly under the authority of school personnel.

*Violation of any provision of this behavior code may result in suspension and/or expulsion.

ANIMALS AND PLANTS

Persons bringing animals and plants into the school must receive prior permission from the supervising teacher and the building principal. Animals, including all vertebrates and invertebrates, and toxic plants, such as poison ivy or sumac, may be brought into the classroom for education purposes.

Animals and plants in the school under no circumstances are to be transported on a school bus. Teachers assume the primary responsibility for the humane, proper treatment of any animal in the classroom.

AGENDA

All students need to have their agenda's signed each evening by their parent or legal guardian as determined by the student's teachers. Every student is required to have a Great Bend Middle School agenda. Cost for a lost or damaged agenda is \$4.00. Teachers are to utilize agendas. Any student traveling outside of the classroom should have his/her agenda with them and signed by a teacher.

E-MAIL

Students shall have no expectation of privacy when using district e-mail or computer systems. E-mail messages shall be used only for approved educational purposes. Students must use appropriate language in all messages. Students are expected to use the system following the guidelines approved by teachers or administrators.

Any E-mail or computer application or information in district computers or comput-

ers systems is subject to monitoring by the staff and/or administration. The school retains the right to duplicate any information created by students in a computer system or any individual computer. Students who violate these rules or any classroom rules relating to computer use are subject to disciplinary action up to and including denial of all school computer privileges and/or suspension or expulsion from school.

STUDENT USE OF TOBACCO PRODUCTS BASIC POLICY

The intent of the Board of Education is to maintain tobacco-free schools. The district recognizes the tremendous threat to individual and public health which is presented by the smoking of tobacco and using any other tobacco products, and every school shall conduct intensive education programs concerning the hazards of using tobacco products. Such programs shall focus upon the addictive qualities of nicotine and the damage done to the human body by the use of cigarettes or other forms of tobacco. In addition to classroom programs, all other practical steps shall be taken to discourage smoking and any other use of tobacco products by students.

Students already addicted to nicotine shall be encouraged to participate in "Stop Smoking Clinics." Whenever feasible, school and district officials shall seek advice and assistance from the American Lung Association, and American Cancer Society, and/or other community agencies or individuals with recognized expertise in combatting nicotine addiction.

Student Consequences

Students using/in possession of tobacco on school property or at school activities shall be subject to suspension, expulsion, or other disciplinary action. In addition, such students shall be encouraged to participate in "Stop Smoking Clinics" or other activities directed toward disseminating information concerning the harmful effects of tobacco

First Offense

1. Depending upon circumstances, parents/guardians shall be notified.
2. Students shall be encouraged to attend a "Stop Smoking Clinic."

Such clinics, conducted inside or outside of regular school time, shall include instruction in the harmful effects of tobacco, the physiology and psychology of smoking, and tech-

niques associated with breaking the habits of tobacco use.

Repeated violations shall result in graduated consequences, as outlined in the written building discipline policy, which include effects on the eligibility of the student in any school-related activity, as well as consideration of expulsion at any point. Parents/guardians shall be notified of each subsequent violation of this policy.

A copy of the "Student Consequences" section of this policy shall be given to each student and his/her parent/guardian at the beginning of each school year. In addition, each new student enrolling during the year (and his/her parent/guardian) shall receive a copy.

CHANGE OF ADDRESS AND TELEPHONE NUMBER

Whenever a change of address or a change in telephone number occurs, parents are asked to please report their new address and/or phone number to the school in writing or by personal phone call.

INTERSCHOLASTIC ATHLETIC ACTIVITIES

Through a comprehensive interscholastic program at the secondary level, every attempt will be made to provide students with opportunities to participate in supervised athletic activities designed to foster physical skills, a sense of the importance of physical health, a personal sense of worth and competence, a knowledge of the rules and skills of sports, and a commitment to social interaction that is based upon fair play and respect for the value and worth of all participants. The program will be designed with consideration afforded to the physical and emotional maturity of the individuals involved as well as their psychological stage of development. Articulation between the middle school and high school is a prime consideration in any decisions affecting the program, and recognition of the specific needs of both levels will be an ongoing concern of the district and its representatives.

A middle school student must not be failing more than one (1) subject to be considered eligible. If a student is failing one (1) subject he/she will be required to attend homework help before practice until the student's grade is above failing. Eligibility will be monitored on a weekly basis with one (1) week afforded to any student to make up his/her deficient grade(s).

ATHLETICS

USD 428 strongly encourages participation in activities during the school year. The following options are provided:

FALL

7th grade - Instructional football and volleyball

8th grade - Competitive football and volleyball

WINTER

7th grade - Instructional basketball for boys and girls

7th & 8th grade - Competitive wrestling

8th grade - Competitive basketball for boys and girls

SPRING

7th grade - Competitive track for boys and girls

8th grade - Competitive track for boys and girls

At Great Bend Middle School there is a wide range of inter-school and instructional athletics. Students are encouraged to participate in as many as they would like. The instructional program has been developed with a purpose of teaching sound fundamentals in the athletic areas.

If students are not in school on the day of a school activity, they are not eligible to participate in the activity.

The Great Bend Board of Education has decided that we cannot provide supervision at out-of-town games during school time and therefore students WILL NOT be dismissed to attend such games.

Before any student may compete in any inter-scholastic or instructional sport, he/she must have a physical examination by a physician and have a signed statement by the physician filed in the principal's office stating that the student is physically fit. This information must be placed on a regular physical form printed by the K.S.H.S.A.A. These forms can be secured in the doctor's or principals's office. The parent must also sign the permit stating that the student may participate.

SEARCH OF LOCKERS

When there are reasonable grounds for suspecting a search will reveal evidence that a student has violated or is violating either state or federal laws or the rules of the school, or when there are reasonable grounds to believe a search is necessary to preserve and protect the welfare and property of the district, students, faculty, administrators, and general public, a search of a student's locker

and/or the student himself/herself shall be permissible. All searches shall be conducted by the building principal, or his/her designee, in accordance with the rules and regulations approved by the board. Unless the situation warrants otherwise, all searches of a student shall be carried out in the presence of an additional adult witness. No strip searches will be conducted by any school district officials.

The school administration reserves the right to search the following:

- lockers and desks are owned by the district and as such are subject to search at any time by school officials.
- if there is reason to suspect that a student may have illegal substances or items in his/her possession, the student may be asked by the principal to empty pockets, purses, shoulder bags, back packs of other similar items.
- vehicles parked on school property are subject to search by school officials.
- drug detection dogs may be used to check building, lockers, and vehicles.

Students who bring illegal substances or items with them to school or who store such items in desks, lockers, or vehicles parked on school property will be subject to disciplinary action including possible suspension and expulsion from school. Illegal substances or items discovered by a search of the student, locker or vehicle will be turned over to law enforcement officials, where applicable.

PROMOTION & RETENTION

The policy of the district is to encourage and assist each student to progress in a continuous growth of academic achievement. In arriving at a decision for either promotion or retention of a student, the teacher will consider the viewpoints of the special services personnel, the principal, and parents/guardians.

The final decision in any case pertaining to promotion or retention shall rest with the building principal

TELEPHONE

Students may use the telephone located by the office for business calls after school. The office phone will not be available until 3:30 p.m. Parents may leave a message with the office personnel for their student. **Students will not be called out of classrooms to take phone calls.** In the event of an emergency school personnel will be

informed of the emergency and will facilitate that process.

Students will not be allowed to wear pagers in school or use personal cell phones. If a parent or guardian would like to call or leave a message, the office staff will facilitate that process.

ELECTRONIC (WIRELESS) COMMUNICATION DEVICES

Definition: This policy applies to cell phones, Blackberrys, PDAs, or any other electronic communication device capable of recording or broadcasting and communication with another electronic device.

Use of an electronic communication device will not be allowed in the building during school time. During the school day, electronic communication devices should be turned off and be out of sight in a locker. Students shall not use electronic communication devices during passing periods, in class, or while attending school activities during school hours without specific permission and supervision by a teacher, coach, or principal.

Use of an electronic communication device to invade the privacy of or cause embarrassment to another person is prohibited and shall be considered a level of behavior that is intended to cause another individual physical or mental harm.

Consequences: Any student using an electronic communication device in violation of this policy may have the device confiscated by staff.

First offense: Staff confiscates the electronic communication device and turns it in to the main office. Administration will return the device to the student after school.

The student will be assigned two office detentions.

Second offense: Electronic communication device will be returned to a parent or legal guardian. The student will be assigned four office detentions.

Third Offense: The electronics communication device will be returned to a parent or legal guardian. The student will be assigned one day of in-school-suspension.

Fourth Offense: The electronics communication device will be returned to a parent or legal guardian. The student will not be permitted to bring the device to school. The student will be assigned two days of in-school-suspension.

Fifth and Subsequent Offense: The electronics communication device will be returned to a parent or legal guardian. The student will be suspended from school.

ELECTRONIC (WIRELESS) COMMUNICATION DEVICE Cont.

The consequences listed here are not exclusive, and additional discipline may be imposed for violations of any other policy if the circumstances warrant.

ATTENDANCE POLICY

It is a parental responsibility to require the regular attendance of any child who has reached the age of seven (7) years and is under the age of eighteen (18) years. Any absence from school, other than for illness, is discouraged by the Board of Education. When a student is absent from school and parental or guardian contact does not occur, contact will be made by the school to determine the reasons for the absence.

School related activities

All work missed must be made up for course credit. Arrangements should be made to do the work prior to the absence.

Excused Absences

The principal shall establish a procedure to determine the reason any student is absent from school or shall have the parent or guardian contact the school.

All "excused" absences will fall within the following categories:

- Illness or disability of the student;
- Professional appointments for medical or legal reasons;
- Serious personal or family problems;
- Other special or unusual circumstances specifically approved by the building principal;
- Approved school-related activities.

In order for other absences to be considered "excused", parents must contact the school on or before the date of the absence. Students who miss ten (10) days or more per semester will not be excused nor will makeup credit be allowed unless the absences are substantiated by a doctor's statement or statements or are caused by emergency family situations.

Unexcused Absences

When students are absent from school and parental contact is not made then the absence shall be deemed unexcused.

TRUANCY

The statutes of the State of Kansas provide that every child between the ages of 7 and 18 must be in attendance at a recognized learning center during each regular session, unless the child has been certified by a physician to be physically or mentally incapacitated.

If a student misses a significant part of three (3) consecutive unexcused days of school or five (5) unexcused days in a semester or (7) unexcused in a year that student shall be considered truant. It is the responsibility of the building administrator to notify parents of pupil's absence and to report cases of truancy. A significant part of the school day means: A student who is absent for one class hour/period, several class hours/periods, or the entire school day without a valid excuse shall be considered unexcused from school. "Significant Part of a School Day"-A student who is absent for one class hour/periods, or the entire school day without a valid excuse shall be considered unexcused from school.

MAKEUP WORK

All students absent from school are expected to make up missed work. Arrangements should be made with the classroom teacher to obtain makeup work.

In general, students will be given one day for every day missed to complete assignments. Teachers can make adjustments on missed school work depending upon the student's needs, abilities, and circumstances relating to the student's health.

STUDENT EARLY RELEASE

Students will not be released during the school hours without permission from both the parent/guardian and the learning center principal. The Great Bend Middle School procedure for parents needing to get their child(ren) out of school early requires the parent to go to the office for the child. For their personal safety, students are not allowed to wait at exits or outside to be picked up early. Students need to sign in and out at the office when leaving or entering the building during the school day.

TARDINESS

Prompt arrival at school is expected of all students. Late arrival disrupts a class and causes loss of instructional time. Any student who arrives at school after 8:05 A.M. is considered tardy. Student must check in the office upon arrival. Students who have an unexcused tardy to first hour will be assigned an office detention. Consequences for multiple tardies: 1st offense=warning, 2nd=detention, 3rd=call home and detention, and 4th=written referral.

INVESTIGATION

Building administrators and others designated by the superintendent may conduct investigations and question students about infractions of school rules or the student conduct code.

CANCELLATION OF SCHOOL

On rare occasions it may be necessary to dismiss school because of adverse weather conditions. School closings because of adverse weather conditions will be announced on local radio and television stations:

KVGB 1590 AM
KHOK 101.7 FM
KZLS 107.9 FM
B104 104.3
KGBL 106.9
KSNC-TV Channel 2 (Cox Channel 3)
USD 428 Channel 21 (Cox Cable)

If parents or legal guardians consider weather conditions unsafe, they are welcome to come to the attendance center and request dismissal of their child(ren). All reasonable attempts will be made to contact parents or contact persons listed in the office file in the event of an early school closing. Children will be kept at school until contact is made.

HOMEWORK

There will be times when students will be assigned homework. Parents are urged to support this activity, as it is important that the school and parents both expect each student to achieve his/her best. If parents have a concern about homework, they are encouraged to visit with the teacher in order to understand the objectives of the work and to see if the student is making the best use of his/her time during the school day. Homework Help is available at 7:00 a.m. and 3:10 p.m.

Student's progress will be monitored throughout the school year, if a student is failing one or more subjects the student will be required to attend homework help. When the student is no longer failing any subject he/she will not be required to attend homework help.

EMERGENCY DRILLS

A written plan for emergency drills (fire drill, tornado drill, and threatening situations) is available in the office and every classroom.

The drills will be explained to staff and students at the beginning of the school year. Practice drills will be conducted periodically in accordance with state statutes.

PHYSICAL EDUCATION CLASS

Physical Education is a class. Children will be expected to participate in their physical education classes unless the physical education teacher is provided a doctor's letter stating the child should not participate. A parent's letter will excuse the child from an individual physical education class period because of illness or minor injury. A doctor's excuse is needed for extended absence from participation in class activities. If the child is to be readmitted to class after being excused for an extended illness or injury, a doctor's release is required.

SCHOOL HOURS

School hours at Great Bend Middle School are from 8:05 a.m. to 3:03 p.m.

BEFORE/ AFTER SCHOOL

Students may arrive at 7:00a.m. only if they are going to attend homework help. Otherwise students should arrive at 7:30 a.m. and go directly to the gym. Direct supervision will be provided by Great Bend Middle School from 7:30 a.m. until 3:20 p.m. unless attending a school sponsored activity.

ASSIGNMENTS TO CORE

TEAMS

All enrolled pupils will be randomly assigned to a Core Team prior to enrollment at Great Bend Middle School.

MEDICATION POLICY

If medication must be taken during the school day, these regulations will be followed.

- Parents/legal guardians must supply written orders from a physician detailing the name of the prescribed drug, the dosage, and the time interval the medication is to be given.
- The parent/legal guardian must supply a written request for compliance with the physicians order.
- Medication must be brought to school in a container appropriately labeled by the pharmacist or physician.
- The initial dose of any medication must be administered at home prior to having it given at the learning center.

In case of serious injury or illness to students while at school, we will attempt to locate the parents. If we are unable to locate the parents, we immediately refer the child to the family doctor listed on the enrollment card or, if necessary, to the emergency room at the hospital.

**It is unlawful for a learning center employee to administer ANY medication to a student outside these guidelines.*

PERSONAL PROPERTY

All items of personal property brought to school should be marked or labeled with the student's name. School is not responsible for lost or stolen personal property.

HONORROLLLEVELS

Principals' Honor Roll

All As

Middle School Honor Roll

(Combination of A's and B's)

Gold Honor Roll Level:

3.8-4.0G.P.A.

Silver Level

3.0-3.79G.P.A. No F's

Bronze Level

2.4-2.9G.P.A. No F's

SCHOOL FEE

REFUND POLICY

- If a student leaves within one month of the first day of school, refund all textbook fees
- After the first month of school and up to the end of the first semester, refund one-half of the textbook fees.
- Issue no refunds after the end of the first semester.
- Issue no refunds for periodicals

STUDENT INSURANCE

PROGRAM

The board recommends that all students be covered by some type of accident insurance. Such insurance may be provided by each student's parents/guardians through personal insurance coverage or through the student group insurance program available from each building principal.

Any medical expense not covered by the student's accident insurance, the KSHSAA catastrophe activities insurance is the responsibility of the parents/guardians.

BOOKS

Textbooks and workbooks will be provided at the learning center. Fees paid at enrollment will cover the book rental. Lists of needed supplies are available at the learning center or at local stores from which supplies may be purchased. Lost or damaged text or Library books will be assessed a replacement fee.

AUTOMOBILES

Only students who are licensed to drive may drive to school. The cooperative approval between administration and parents will also be necessary. The vehicle must then be fully registered in the Great Bend Middle School Office.

BICYCLES, IN-LINE SKATES & SKATEBOARDS

Board of education policy prohibits the use/storage of skateboards, skates, and shoes with wheels on all school property. Bicycles or motor bikes are not to be ridden on the school grounds. When trav-

eling to and from school, students must obey all traffic regulations. If a student does not follow the established procedures for bicycles at school, he/she will not be allowed to bring a bicycle to school.

Bicycles should be registered at the Great Bend Police Department. Each bicycle should be secured during the day with a chain and bike lock. The school assumes no responsibility for bicycles brought to school.

DRESS CODE

All clothing must be in good taste. Jackets, belt buckles, T-shirts, sweatshirts, and all other articles of clothing may not have lettering, slogans, trademarks, pictures, or advertisements which are inappropriate, suggestive, or obscene. This specifically prohibits students from wearing messages that relate to drugs, alcohol, tobacco, weapons, violence, sex, or vulgarity, or messages that reflect adversely upon persons because of their race or their ethnic or religious group. The guidelines apply to apparel worn at school, in physical education classes, at athletic practices, and on trips with school clubs or organizations. Apparel and clothing containing printed or visual messages which are inappropriate in a school setting will necessitate a change of clothing or may be a cause for suspension proceedings. Hats and caps must not be worn in the building. Appropriate footwear shall be worn.

Student Dress

In general, students should dress in neat, clean, and appropriate clothing that does not disrupt the educational process. Forms of dress that have been found to be disruptive to the educational process and/or create a health or safety risk shall be prohibited. These shall include but not be limited to the following.

Clothing Tops

1. Appropriate clothing tops must be worn. Shirts must be appropriate length.
2. No spaghetti strapped tops, oversized tank tops, bare midriffs, or styles that show one's cleavage or underwear may be worn.
3. Shirts must meet pants, skirts, and shorts when the students' arms are at their sides.

Pants

1. Pants may not be of spandex™ or of other similar fabrics.
2. Skirts / dresses must be mid thigh or longer. Shorts must have at least a four-inch inseam.

DRESS CODE Cont.

3. Pants or shorts are to be worn at the waistline. Extremely baggy pants/shorts are not acceptable.

Other

1. Wearing, carrying, or displaying gang-related apparel or symbols is prohibited, including bandanas.
2. Spiked jewelry is not allowed.
3. No sleeping attire, including pajamas, house shoes, and robes are not allowed except on designated days.
4. Heavy coats must be kept in the students' locker and not worn during the school day.
5. Any clothing, jewelry, or accessories that could be a safety hazard will not be allowed.
6. Due to the disruption it causes to the education process, students will not be allowed in school if:
 - their hair color is blue, purple, green, pink, or any bright neon color.
 - they have visible body piercings, with pierced ears being an exception.
7. Students who represent the school in extracurricular activities shall conform to the personal appearance codes as prescribed by the sponsor(s) of each activity.

Violation of any provision of this behavior code may be the basis for suspension, expulsion, or other disciplinary action.

LOCKERS/LOCKS

The lockers and locks at Great Bend Middle School are assigned to students by the office and are free of charge. Lockers are to be used for storing outerwear and school materials only. Physical education lockers and locks are provided by the physical education teachers. It is the student's responsibility to keep his/her locker locked at all times. Students are responsible for all items stored in the locker.

The school maintains no responsibility for lost or stolen property, therefore, no valuables of any type are to be brought to school. There will be a \$4.00 fee for lost locks. No personal locks will be allowed.

PROGRESS REPORTS

Progress reports will be sent home a minimum of one time per nine weeks or more if the teacher/team feel it could be helpful to the student. Parent and/or guardian may be required to sign and return the progress report to his/her teacher/team.

GRADES

Report Cards are issued following the end of a nine-week period for 7th and 8th graders. Letter grades indicate a student's scholastic progress

Grading Scale

- A-Superior 100-90
- B-Above Average 89-80
- C-Average 79-70
- D-Below Average 69-60
- F-Failing 59 -0
- I-Incomplete

Parents and or guardians are encouraged to sign up for Family Access to monitor the student's progress throughout the school year.

WEAPONS AND DANGEROUS INSTRUMENTS

A student shall not knowingly possess, handle, or transmit any object that can reasonably be considered a weapon:

1. on the school grounds during, before or after school hours;
2. on school grounds at any other time when the school is being used by any school personnel or school group; or
3. off the school grounds at a school activity, function or event.

*Violation of any of this regulation shall result in an automatic ten- (10) day suspension with a hearing to determine long-term suspension or expulsion.

STUDENT SUBSTANCE ABUSE

No student may use, possess, sell, or distribute alcohol, marijuana, or any illegal drug (those substances labeled as Class I, II, III, and IV by the federal government or labeled by applicable Kansas and Local Statutes) while at school or while under the jurisdiction of the school.

Each violation of this rule shall result in the following:

1. Notification of the student's parents/guardians and a call to the local law enforcement agency.
2. Referral to an outside agency for intervention.
3. Any disciplinary actions as outlined by the written building discipline policy.

Repeated violations shall result in graduated consequences which include effects on the eligibility of the student in any school-related activity, as well as consideration of expulsion at any point. The student shall be considered for reentry into restricted activities when evidence is presented that therapy has been received.

Employees will implement this policy and will suffer no retribution from school officials for such action. A copy of the

"Student Consequences" section of this policy and a copy of the applicable building discipline policy shall be given to each student and his or her parent/guardian at the beginning of each school year. In addition, each new student enrolling during the year (and his/her parent/guardian) shall receive a copy of the same materials.

BULLYING PREVENTION POLICY

Definition of Bullying

(A) Any intentional gesture of any intentional written, verbal or physical act or threat that is sufficiently severe, persistent or pervasive that creates an intimidating, threatening or abusive educational environment for a student or staff member that a reasonable person, under the circumstances, knows or should know will have the effect of:

- 1) Harming a student or staff member, whether physically or mentally;
- 2) Damaging a student's or staff member's property;
- 3) Placing a student or staff member in reasonable fear of harm to the student or staff member; or
- 4) Placing a student or staff member in reasonable fear of damage to the student's or staff member's property; or
- 5) Harming a student or staff member's social status or reputation.

(B) *Cyberbullying* - means bullying by use of any electronic communication device through means including, but not limited to, e-mail, instant messaging, text messages, blogs, mobile phones, pagers, online games and websites.

The Board of Education prohibits bullying in any form, including electronic means on or while using school property, in a school vehicle, or at a school-sponsored activity or event. The administration shall propose and the board shall review and approve a plan to address bullying on school property, in a school vehicle, or at a school-sponsored activity or event.

The plan shall include provisions for the training and education of staff members and students shall include appropriate community involvement as approved by the board. Students who have bullied others in violation of this policy may be subject to disciplinary action up to and including suspension and expulsion. If appropriate, students who violate the bullying prohibition shall be reported to local law enforcement.