

## **APPLICATION GUIDELINES AND CHECKLIST**

### **Special Directions for the Grade Certification Form**

High School Applicants are required to have an advisor fill out and sign the form to be included with their transcript.

College Applicants are required only to have an official transcript sent to the GBCF.

### **CHECKLIST**

**Application Guidelines:** Carefully read this page to ensure your application form and other forms are complete and accurate.

**Activities Form:** Do not attach a resume or additional pages; use only the page included in this application packet.

**Letter of Recommendation:** Ask evaluator to complete form and return it to you with their statement in a sealed envelope with evaluator's signature across the seal. Include the recommendation with all other application materials. Remember - parents, immediate family members, and school counselors are NOT eligible to write the letter of recommendation.

**Grade Certification Form:** High School Applicants - Have appropriate school official complete the form and return it with the other application materials.

**Official Transcripts:** High School AND College Applicants – Request transcripts that include grades from the most recently completed semester (Fall 2006) and send along with application materials.

**Personal Essay:** Essay must be typed.

**The application form and personal essay should be completed only by the applicant.**

### **Mail completed applications to:**

Golden Belt Community Foundation  
2015 Forest Avenue, Suite 101  
P.O. Box 1911  
Great Bend, KS 67530

Before completing this application, read the instructions. Complete all items below. If you are unable to provide the information requested, state the reason in the space provided or attach a letter of explanation. The applicant assumes responsibility for ensuring that all requested information is sent as a complete packet and is received or postmarked by the Golden Belt Community Foundation no later than March 15<sup>th</sup>, 2007. Faxes will not be accepted. The Foundation assumes no responsibility for procuring the information. The completed application should be sent to: Golden Belt Community Foundation, P.O. Box 1911, Great Bend, KS 67530 or our street address is 2015 Forest Ave. Ste. 101, Great Bend, KS 67530. Our telephone number is (620) 792-3000.

**APPLICATION FORM** \_\_\_\_\_ **Academic Year 2007—2008**  
**Application Deadline: February 28, 2007**

Have you previously been awarded a scholarship from the Golden Belt Community Foundation?  
 Yes  No

If yes, what year were you previously awarded a scholarship? \_\_\_\_\_

Name: \_\_\_\_\_  
Last First Middle Initial

Permanent Address: \_\_\_\_\_  
\_\_\_\_\_

Are you a graduate (or going to be a graduate) of Great Bend High School?  Yes  No

Social Security Number \_\_\_\_-\_\_\_\_-\_\_\_\_ Date of Birth \_\_\_\_/\_\_\_\_/\_\_\_\_ Sex:  Male  Female

Home Telephone Number ( ) \_\_\_\_-\_\_\_\_ Work Telephone Number ( ) \_\_\_\_-\_\_\_\_

Are you currently enrolled as a full-time student at a college or university?  Yes  No

If yes, what is the name of the school and your major and/or minor field of study?  
\_\_\_\_\_

If no, have you been accepted?  Yes  No Name of School: \_\_\_\_\_  
What is your intended major field of study? \_\_\_\_\_

What class will you enter in the fall of 2007?  Freshman  Sophomore  Junior  Senior

Name of high school: \_\_\_\_\_ Cumulative GPA \_\_\_\_\_

Name of high school counselor: \_\_\_\_\_

High School Phone Number ( ) \_\_\_\_-\_\_\_\_ Year of High School Graduation \_\_\_\_\_

If diploma attained via GED, indicate City/State and date obtained: \_\_\_\_\_

SAT Scores: Math \_\_\_\_\_ Verbal \_\_\_\_\_ Combined \_\_\_\_\_

ACT Scores: English \_\_\_\_\_ Math \_\_\_\_\_ Reading \_\_\_\_\_ Science Reasoning \_\_\_\_\_  
Composite \_\_\_\_\_

I have read the "Application Guidelines" page and understand submission procedures and deadline requirements.

Yes \_\_\_\_\_  
Signature Date

No \_\_\_\_\_  
Signature Date

**ACTIVITIES FORM**

Using only the space provided below, please list all extracurricular, community, and personal activities in which you have participated during the past three years, as well as activities you are planning for the current year. Include clubs, debate, student government, fine arts, volunteer work, youth programs, athletic programs, music, scouting, etc.

<b>Activities</b> Desigate whether high school (HS) or college (C) activity.	<b>Participation By Year</b> <b>Fr    So    Jr    Sr</b>				<b>Positions Held—</b> Identify Participant or Leadership Level or Position
<b>Work Experience</b>	<b>Dates of Employment</b>				<b>Title</b>

**GRADE CERTIFICATION FORM** (*high school applicants only*)

This section is to be completed by an advisor/counselor. GPA information should be on a scale of 4.0. Only transcripts with fall semester information will be accepted.

Student's Name \_\_\_\_\_

School Name \_\_\_\_\_

At the close of the most recent semester, the applicant ranked \_\_\_\_\_ in a class of \_\_\_\_\_.

At the close of the most recent semester, the applicant's cumulative GPA was \_\_\_\_\_ on a scale of 4.0.

SAT Scores:

Verbal: \_\_\_\_\_

Math: \_\_\_\_\_

Combined: \_\_\_\_\_

ACT Scores:

English: \_\_\_\_\_

Math: \_\_\_\_\_

Reading: \_\_\_\_\_

Science Reasoning: \_\_\_\_\_

Composite: \_\_\_\_\_

Person completing this form: \_\_\_\_\_ Title: \_\_\_\_\_  
(Please Print)

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**AN OFFICIAL TRANSCRIPT INCLUDING MOST RECENTLY COMPLETED SEMESTER (FALL OF PREVIOUS YEAR) MUST ACCOMPANY THIS APPLICATION.**

**(If the school requires mailing an official transcript, the transcript may be mailed to the Golden Belt Community Foundation, P.O. Box 1911, Great Bend, KS 67530.)**

**PERSONAL ESSAY**

Please use this space to let us know something about you that we might not learn from the rest of your application. We ask that your essay be TYPED and limited to the space provided.

**I declare that this essay is my own work, and that all the information in my application is, to the best of my knowledge, correct.**

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**Applicant's Signature**

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**Date**

