

THE PAUL J. URBAN MEMORIAL SCHOLARSHIP
at the
GOLDEN BELT COMMUNITY FOUNDATION

1) About the Paul J. Urban Memorial Scholarship:

Paul J. Urban has created a scholarship fund for Great Bend seniors. Paul graduated from Fort Hays State University and received his master's degree from the University of Northern Colorado. He was also a graduate of the Command and General Staff College of Fort Leavenworth. He taught at St. Joseph's Military Academy and later started teaching at Great Bend High School. He taught mathematics for 20 years at GBHS. He served during World War II and was in the active Army and Reserve for 33 years and retired as a colonel.

2) Am I eligible to apply?

The Paul J. Urban Memorial Scholarship Committee at the GBCF has determined the following criteria for eligibility:

- Must be a Great Bend High School senior planning to attend any accredited college
- Must demonstrate financial need, as well as scholastic ability, and character, with the emphasis being on the financial need.

3) What is the deadline to apply?

Application materials must be received or postmarked on or before March 31st of the year in which you are applying. All application materials must be sent together as a single packet and the application must be typed. No application will be considered after this date.

4) Is the application available online?

Yes. You may find the application at www.goldenbeltcf.org.

5) When will I find out if I have been awarded a scholarship?

Applicants will be notified by the Golden Belt Community Foundation around mid-May. Scholarships will be announced and awarded on an annual basis.

6) Are these scholarships taxable?

This award is to apply to direct college expenses, such as tuition, books, and fees. The recipient is responsible for any tax liability incurred as a result of this award. Monies received for tuition, fees, and books may not incur tax liability while monies applied to room and board may be considered taxable income. The GBCF will not provide tax information to the student or the Internal Revenue Service and the student is fully responsible for all tax reports.

7) If I am awarded a scholarship, how much will I receive?

Four scholarships will be awarded per year at or around the \$500 level. The committee is not required to award a scholarship if it is dissatisfied with the quality or quantity of applicants.

8) If I withdraw from school, what do I do about the scholarship?

A student who withdraws from school for any reason will be expected to notify the GBCF of his or her status and refund to the GBCF any unused, refundable portion of the scholarship.

9) Does the GBCF make the decisions about who is awarded a scholarship?

Yes. The GBCF has established a Paul J. Urban Memorial Scholarship Selection Committee. The committee is appointed by the GBCF.

10) If I am awarded a scholarship, do I get the check?

No. The GBCF will mail the entire amount of the award no later than the first of August directly to your school. One half of the award will be applied to the fall semester and half to the spring semester.

11) If I receive a scholarship for one year, will I automatically receive that award for the following year?

No. All of the scholarships are a one year award.

12) Do I need to send a copy of my parent's IRS Form?

Yes. A copy of the most recent federal income tax return (form 1040, pages 1 and 2 only) for parents and dependent student applicants, or for independent students not claimed by parents as dependents. Strict confidence will be maintained of this information.

13) What if I have further questions?

You may call the GBCF at (620) 792-3000 or email Susan Miller, Scholarship Coordinator, at gbcf@goldenbeltcf.org.

APPLICATION GUIDELINES AND CHECKLIST

CHECKLIST

Application Guidelines: Carefully read this page to ensure your application form and other forms are complete and accurate.

Activities Form: Do not attach a résumé or additional pages; use only the page included in this application packet.

Letter of Recommendation: Ask evaluator to complete form and return it to you with their statement in a sealed envelope with evaluator's signature across the seal. Include the recommendation with all other application materials. Remember - parents, immediate family members, and school counselors are NOT eligible to write the letter of recommendation.

Grade Certification Form: Have appropriate school official complete the form and return it with the other application materials.

Official Transcript: Request transcript that include grades from the most recently completed semester and send along with application materials.

Personal Financial Statement: Essay must be typed in size 12 Times New Roman font.

Federal Income Tax Return: A copy of the most recent federal income tax return (Form 1040, pages 1 and 2 only) for parents and dependent student applicants, or for independent students not claimed by parents as dependents. Strict confidence will be maintained of this information.

The application form and personal statement should be completed only by the applicant.

Mail completed applications to:
Golden Belt Community Foundation
1307 Williams
P.O. Box 1911
Great Bend, KS 67530

Before completing this application, read the instructions. Complete all items below. If you are unable to provide the information requested, state the reason in the space provided or attach a letter of explanation. The applicant assumes responsibility for ensuring that all requested information is sent as a complete packet and is received or postmarked by the Golden Belt Community Foundation no later than March 31st, 2011. Faxes will not be accepted. The Foundation assumes no responsibility for procuring the information. The completed application should be sent to: Golden Belt Community Foundation, P.O. Box 1911, Great Bend, KS 67530 or our street address is 1307 Williams, Great Bend, KS 67530. Our telephone number is (620) 792-3000.

PAUL J. URBAN MEMORIAL SCHOLARSHIP APPLICATION FORM

**Academic Year 2011—2012
Application Deadline: March 31, 2011**

Have you previously been awarded a scholarship from the Golden Belt Community Foundation? Yes No

If yes, what year were you previously awarded a scholarship? _____

Name: _____
Last First Middle Initial

Permanent Address: _____

Are you a Great Bend High School Senior? Yes No

Date of Birth ___/___/___ Sex: Male Female

Email Address: _____

Home Telephone Number () _____ - _____ Work Telephone Number () _____ - _____

Are you currently enrolled as a full-time student at a college or university? Yes No

If yes, what is the name of the school? _____

What is your major and/or minor field of study? _____

If no, have you been accepted? Yes No Name of School: _____

What is your intended major field of study? _____

Name of high school: _____ Cumulative GPA _____

Name of high school counselor: _____

High School Phone Number () _____ - _____ Year of High School Graduation _____

If diploma attained via GED, indicate City/State and date obtained: _____

SAT Scores: Math _____ Verbal _____ Combined _____

ACT Scores: English _____ Math _____ Reading _____ Science _____ Composite _____

I have read the “Application Guidelines” page and understand submission procedures and deadline requirements.

Yes _____
Signature Date

No _____
Signature Date

GRADE CERTIFICATION FORM

This section is to be completed by an advisor/counselor. GPA information should be on a scale of 4.0. Only transcripts with fall semester information will be accepted.

Student's Name

School Name

At the close of the most recent semester, the applicant ranked _____ in a class of _____.

At the close of the most recent semester, the applicant's cumulative GPA was _____ on a scale of 4.0.

SAT Scores:

Verbal: _____

Math: _____

Combined: _____

ACT Scores:

English: _____

Math: _____

Reading: _____

Science Reasoning: _____

Composite: _____

Person completing this form: _____ Title: _____
(Please Print)

Signature: _____ Date: _____

AN OFFICIAL TRANSCRIPT INCLUDING MOST RECENTLY COMPLETED SEMESTER (FALL OF PREVIOUS YEAR) MUST ACCOMPANY THIS APPLICATION.

(If the school requires mailing an official transcript, the transcript may be mailed to the Golden Belt Community Foundation, P.O. Box 1911, Great Bend, KS 67530.)

PERSONAL FINANCIAL STATEMENT

This scholarship is largely based on your financial need. Please use this space to explain your financial situation and why you need this scholarship. Please include number of siblings in your family and other scholarships/grants you expect to receive. We ask that your essay be TYPED in size 12 Times New Roman font and limited to the space provided.

I declare that this statement is my own work, and that all the information in my application is, to the best of my knowledge, correct.

Applicant's Signature

Date

LETTER OF RECOMMENDATION FORM

To Evaluator: The above named applicant is applying for a scholarship from the Golden Belt Community Foundation. Your evaluation is needed as part of the application process. The student has authorized you to release any information you feel would be helpful in reviewing his/her application. Your cooperation in providing this information is important to the selection of award recipients. On a separate page, please make a statement describing the applicant's character, school and community leadership abilities, potential to succeed, and evidence of the student's strengths and weaknesses, not to exceed one page in length. To insure confidentiality, please return this form and recommendation letter to the student in a sealed envelope with your signature across the seal.

I am writing this evaluation on behalf of: _____

Evaluator's Name: _____ Phone Number: (____) ____ - _____

Address: _____
Street or PO Box City State Zip

Relationship to applicant: _____ How long have you known applicant? _____

An evaluation received with a broken seal will be rejected. Please be sure to seal and sign the envelope and return to applicant in order that it may be included along with the application packet. Remember—parents, immediate family members, and school counselors are not eligible to write the evaluation.